

**APPROVED Minutes**  
**West Fairlee Selectboard Meeting**  
**Monday December 15, 2014**

**Present: Bev Ash, Cory Austin, Fred Cook, Delsie Hoyt**

**Absent: Marilyn Dresser**

The meeting was called to Order at 5:30 p.m.

Fred Cook moved to accept the minutes of the December 8 Special Meeting as presented; Bev Ash seconded; passed.

**Review Treasurer's Financial Statements/Budget**

- Finalize 2015 Budget – The draft budget was reviewed top to bottom and a few adjustments made in anticipation of the needs of the new Town Clerk and eventual Treasurer. In view of other expenses, the proposed new position of web administrator was revised downward. The current format is not ideal in view of new State requirements, but adequate if someone can be found to make updates. It is expected that the law enacted last year may be revised, and it is expected that VLCT will research formats that work for municipalities. A draft contract was received from NEMRC which could provide coverage for the Treasurer's position until a permanent solution is found. Hoyt will email a revised draft to the Selectboard for review; the budget will be finalized at the December 29<sup>th</sup> Special Meeting.
- FY2015 Projected Cash Flow Certificate – deferred until the budget is finalized.

**Roads**

- Crossroad Bridge Structures Grant requisition – In the interest of “cross training” among the members of the Selectboard, Hoyt provided an overview of the documents required for the grant requisition including invoices, cancelled checks, and other transaction documents..
- paving of Brown Road – The topic requires further research; deferred until the 29th.
- Complaint on Blood Brook Road maintenance - A resident on Blood Brook complained that the road was not being plowed early enough. Delsie returned the call and left a message including her home phone, but the individual has not called back yet. It was noted that the bus routes have to be the highest priority in any storm event.
- 911 progress - Progress is being made; Tiger Bacon needs to choose a name for his road now that there are three residences on it, and Aloha Hive requires a bit more work.

**Public Safety/Ordinance Enforcement**

- Sheriff Bill Bohnyak has been scheduled to attend the January 5<sup>th</sup> meeting.

**Old Business**

- Discussion of draft charter for appointive Treasurer – Cory Austin moved to adopt the proposed charter to convert the town treasurer from an elective to an appointment position, and warn the necessary hearings and a vote to be held two weeks after our annual town meeting; Bev Ash seconded; passed.
- Discussion of options/strategies for filling Treasurer's position through March – This topic was merged with discussion of the overall budget. Several options were discussed including a short-term appointment, but there would be redundancies in the need for outside

consultants. A support contract directly with NEMRC was discussed. Hoyt reported on her telephone conversation with the Town of Woodford which is also small and has had difficulty finding a Treasurer who can fulfill all of the requirements of the job.

- Appointment to new Treasure Island Advisory Council – Members encouraged to identify an interested candidate for final decision next meeting.

**Other Business/Agenda Items** (to be acted on at next regular meeting)

- Contract renewals – Cartographic & Vermont Appraisal Company
- Petition for street lights in town

Bev Ash moved to sign the orders; Cory Austin seconded; passed.

**Review Correspondence**

- Mostly Town report appropriation requests and reports

**Upcoming Events**

- Feb 5th Tri-Town Ompompanoosuc Watershed Basin Informational Meeting

The meeting was adjourned at 6:44 p.m.