

Minutes of the
Annual Organization Meeting of the
West Fairlee Planning Commission
Community Building, Rte 113
Monday, April 25, 2016 7 pm

At 7:05 P.M., John Benjamin convened a group of interested folks for reviving the dormant Planning Commission (PC). Nancy Malmquist, Peg Burden, Sam Petrone, Al Pfeiffer, Tom Baccei and Chris Aquino joined John. Ayesah Al-Humaidhi and Andy Petersen were not present but have also showed interest. John encouraged all to seek others who might be interested, especially for representation of the Village section of town. All PC meetings are open, and community involvement and participation is encouraged.

After introductions, John reviewed the role of the PC, the responsibilities of the members and its organizational structure. He distributed a copy of "So . . . you've just become a member of your town's Planning Commission," for further guidance.

John noted that according to the Bylaws, April is the month designated for the PC Annual Organization Meeting during which a chairman and clerk are elected. All agreed to use this meeting for that purpose. Upon motion made and duly seconded, it was VOTED to elect John Benjamin to serve as Chairman and Chris Aquino as Clerk.

John also noted that the Bylaws needed review for possible amendments. Nancy will look over the bylaws, and Tom will attempt to scan the Bylaws via OCR (optical character recognition) to make them accessible to all for review.

John then gave a brief overview of the process of updating our 2012 Town Plan, the group's main focus going forward. More detail will be given at the next meeting.

The other important task is review of the pending Flood Hazard Plan. Al gave a brief summary the Plan, where things stand at this point and what is needed going forward.

The next meeting is scheduled for Monday, May 9th, 7:00 P.M. At this time, Christopher Sargent, Senior Planner at Two Rivers Ottaquechee Regional Commission ("TRORC"), our regional planning commission, will address the PC and go into detail about what is involved in updating our Town Plan, and the role of TRORC and its resources and assistance to PCs in TRORC's region.

The meeting was adjourned at 8:05.

Respectfully submitted,
Chris Aquino
Clerk