

June Library Trustees' Meeting- June 18, 2019 at the Town Library

Present: Cat Spalding, Linda Boutin, Ann Downing

Guest: Grover Boutin

The meeting came to order at 10:05 AM.

The minutes from the May meeting were approved.

Viola had left some notes for the trustees in response to some questions that the trustees had posed to her after the May meeting:

Viola stated that there will be a summer reading program, which she is trying to finalize.

Viola reported that the AARP Vermont Fraud Watch can do a program either July 9<sup>th</sup> or July 11<sup>th</sup>, and the trustees should contact Vickie Chaffee at Orange Senior Center. They need a table and projection screen to set up the program. The trustees spent some time discussing how to make this happen. Cat has a cloth that can be used for a screen. She can unlock the library, and all three of the trustees present plan to attend. It was decided that July 9<sup>th</sup> would be the best date. [After the meeting, Ann called Ms. Chaffee, and was told to call back and speak to her assistant, Cami. Upon speaking with Cami, Ann learned that the senior center had already had a "fraud watch" meeting in June, presented by Dan Perry from Wells River Savings Bank, therefore they were not planning to have another meeting in July in West Fairlee. Cami suggested that the Board contact Dan Perry, if they are interested in presenting such a program.]

Viola's note also stated that there is a library sign that she had someone make to hang outside the building, and Delsie was going to decide where to put it.

Viola reported that she has been having computer/internet problems for some time. The trustees briefly discussed switching to ECFiber for internet and telephone, as that is the company that the town uses. Cat plans to stop by the library Friday afternoon when Viola is there to learn more about the computer problems and to learn the library's password for its WordPress website, so that she can make updates to the site. In looking online, Ann had noticed that there was a West Fairlee library Facebook page that appeared to not have been updated since November 2018. Cat will also try to learn more about that.

The trustees had invited Grover Boutin to the meeting to discuss obtaining recycled computers. Grover reported that he had contacted Roger Ellison of WinCycle, a company in Windsor, Vermont that specializes in refurbishing used computers. The business is being bought out and is having a clearance sale. They can sell and set up 3 desk top computers for the West Fairlee Library for under \$500.

Ann moved and Cat seconded to authorize Grover to ask Mr. Ellison to set aside 3 computers for the library. Motion carried.

Grover stated that he is willing to go before the West Fairlee selectboard to give them more information.

Ann will relay the information about the computers to the selectboard and also confirm with Delsie about the library sign. She will also post the information about the summer reading program on the West Fairlee listserv when Viola lets her know the final details.

Linda will continue to try to meet with the Fairlee librarian to learn more about holding special programs at the library.

It was noted that the trustees still need to update the library policies. It was suggested that we review policies from other libraries online to get an idea of what the policies should look like, as the current West Fairlee Library policies do not seem to be available.

The next meeting is scheduled for July 16, 2019 at 10 AM in the library.

Meeting adjourned at 11:00 AM.

Respectfully submitted,

Ann I. Downing, secretary