

August Library Trustees Meeting – August 20, 2019 at the West Fairlee Library

Present: Cat Spalding, Linda Boutin, Ann Downing

The meeting came to order at 10AM.

The minutes from the July meeting were approved. Linda noted that Grover is working on the IT plan. He has obtained all the needed ethernet cables for the computers that were recently installed. He has not been able to schedule a meeting with EC Fiber or All-Access Infotech.

It was reported that the town received a new printer from the state has given the old printer to the library.

Viola had been invited to attend the meeting, but she was not able to. She had gone to Montpelier to get some library books. She left the trustees a note and several sample policies from other libraries, as well as some policies from the West Fairlee library that need to be updated. She also left some copies of library trustee meeting notes from previous years.

Viola stated that she would like a book donation policy and left a copy of the book donation policy from the Chelsea library. Ann will type up a similar policy for the West Fairlee library for the trustees to approve.

Viola clarified that she had advertised the summer reading program through the Westshire school and that the program was open to ages preschool through adult. She also said that she had started the library website and facebook page. Cat is willing to update the library website, if she can get a password.

Cat stated that she had been to a program at another local town library. She learned that the speaker for that program was paid \$150 for the presentation. We are hoping that we can get some volunteers to offer programs at the West Fairlee library.

The library has at times received some books that are not suitable for library loan. Linda has seen some ideas about craft projects that use old book covers. Linda also said that she has space in her barn to store books, if we wanted have a book sale or book give-away. One idea was to have some books available at another town event, such as the West Fairlee fire department chicken barbecue.

The trustees walked around the library and noticed some books in boxes, which were probably waiting to be shelved. The trustees will ask Viola, if she would like some students from Rivendell Academy to help her with the books to complete some community service hours.

The trustees decided to take copies of the some of the policies that Viola had left, so that they could review them at home.

The next meeting was scheduled for Tuesday, September 17, 2019 at 10AM at the library. Although the trustees have been meeting every third Tuesday at 10AM, it was noted that it might be a good idea to alternate the meeting time to an evening some months, so that Viola and Erin can attend.

The meeting adjourned at 11:05AM. The trustees went to the town office to make copies of some of the policies. Linda will return her copies to Viola.

Respectfully submitted,

Ann I. Downing, secretary