

**Approved Minutes
West Fairlee Selectboard Meeting
Monday May 4, 2015**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

The meeting was called to order at 5:30 p.m.

Bev Ash moved to approve the minutes of the April 13 Special Meeting and the April 20 Regular Meeting with a minor correction; Steve Malinoski seconded; passed.

Visitors/ Hear and act on reports of Town Officers and Committees

- No visitors or community questions and comments on Lake Fairlee Dam replacement/bond vote.

Review Treasurer's Financial Statements/Journal Entries (1st mtg. of month) – To supplement cash flow, the Town will need a Tax Anticipation Note this year. The note is set up as a line of credit; Merchants Bank should have the paperwork to us by the next regular meeting. Quarterly financials were examined at the last meeting; and no significant trend changes were identified in the financials to date. Several journal entries for the most recent period were reviewed and found acceptable.

Roads

- Planning for summer roads – Jonathan Blake came to the meeting to discuss what needs to be done this year. It was noted that the underdrain system installed under one of the perennial mud holes on Rowell Brook Road last year has paid for itself this year. Cross Road needs stone on the shoulders to complete last year's resurfacing project. There are a few spots on Middlebrook that need grader shim; and the shoulders and ditches need work to keep water off the road. Blood Brook and Beaver Meadow both have a couple soggy spots which would benefit from improved ditching. Repaving for the summer is focused on the upper section of Wild Hill. Jonathan will mark sections to be reclaimed so that the project can go out to bid. Culverts and drainage work, and possibly a couple driveway culverts will precede the paving. Options for phasing the project over two years was discussed, and would be dependent upon the results of bidding. There's also the possibility of moving the road over in front of John Blake's house, which would improve safety at the brow of the hill by allowing for a shoulder on both sides of the road.

- Complete annual highway grant – Delsie has not heard from VTrans District's Chris Bump, but she will submit our grant as planned.

- Driveway permit: Bardos, Bloodbrook Rd. – Bev moved to approve the permit with special treatment noted; Al seconded; passed.

- Review Class IV road policy – A resident raised questions about routine maintenance of a Class IV road. The Class IV road policy was reviewed and it was noted that half of our roads are Class IV and maintaining more than ditches and culverts would double highway expenses. It was decided to keep the current policy in place.

Public Safety/Ordinance Enforcement

- Action Item: Local Emergency Operations Plan – Fred moved to adopt the Local Emergency Operations Plan; Bev seconded; passed.

- Local Hazard Mitigation Plan – A committee needs to be formed; this was deferred.

- Trash problem on Beanville Road – There are several trash "issues" in the village that need to be addressed; Bev will draft a letter and follow up.

Old Business

- Status: Charter/potential appointments to search/interview committee – The Charter may be approved tomorrow if the Senate suspends its rules. Membership of the search/interview committee was discussed and volunteers will be approached before the next meeting.
- Status: Community Building energy audit/improvements – Recommendations were to add more insulation in the attic, going from 9” to 18-24” with blown in cellulose. Fred will identify insulation contractors to contact for estimates.
- Auditor's Management Letter Response – Delsie circulated the response letter.
- Action Item: Mowing contract – Fred moved to extend the contract with Billy Hodge through the 2017 season so we can renew it along with the cemetery committee's contract; Bev seconded; passed.
- Community Building signage – Steve followed up on pricing. Andy Moore got back to Steve with an estimate; he is awaiting a proposal from Russ Priestly.
- Response to Census BAS2015 – Al reviewed the Census' data and boundaries online, and said that it looks fine. He is awaiting a digital code from Census to complete the BAS.

New Business

- Post-Town Meeting "Tune-Up" (as time allows)
 - Additional annual appointments – GUVSW – We may have someone for the GUVSW position; they really want someone ASAP.

Other Business/Agenda Items (to be acted on at next regular meeting)

- Action Item: Tax Anticipation Note – next meeting

Bev moved to sign the orders; Fred seconded; passed.

Upcoming Events

- May 11 -- 7 p.m. hearing on Bond and Interlocal Contact for Lake Fairlee Dam Repair
- May 19 -- Special Town Meeting, Vote by Australian Ballot on Bond and Interlocal Contract

The meeting was adjourned at 7:25 p.m.