

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday December 7, 2015**

**Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer  
Visitor: Jen Shatney**

The meeting was called to order at 5:30 p.m.

Fred moved to approve the minutes of the November 16, 2015 Regular Meeting as corrected; Bev seconded; passed.

**Visitors/ Hear and act on reports of Town Officers and Committees**

- Update Tri-Town Lake Fairlee Dam Commission - Dam Lien – The Tri-Town Commission meets on Thursday; options for resolutions of the impasse with Kingsbury will be discussed.
- Candidate for vacancy on Tri-Town Commission - David Roth – Based on his letter of interest and his qualifications, Fred moved to nominate David Roth as West Fairlee's third representative to the Tri-Town Commission, replacing Skip Brown; Steve seconded; passed.
- Quote for skis from Sheldon Miller Fund – To follow up previous conversations regarding disposition of the Sheldon Miller Fund which is restricted for project/programs related to West Fairlee's elementary school, Jen Shatney notified the Selectboard that skis had been ordered directly from the manufacturer enabling them to increase the number. Westshire will invoice the town; Delsie will notify Treasurer Joe MacPherson.

**Review Treasurer's Financial Statements/Journal Entries**

- Continue Review of Projected year-end financials and Formulation of 2016 Budget
- Journal entries – The journal entries were reviewed and discussed.

**Roads**

- Driveway permit – Waits' driveway permit has been approved and signed off on.

**Public Safety/Ordinance Enforcement**

- Changes to dog ordinance & policies – Deferred.
- Review and act on 2016 contract with Orange County Sheriff's Department – After discussion, and in view of the fact that there has consistently been a year-end balance, Fred moved to reduce the contract amount slightly to \$7,000 for 2016; Steve seconded; passed.

**Old Business**

- Community Building insulation/solving heat regulation issues – Perry's will be back tomorrow to service the furnaces, and they will need to be balanced; it's set up for the way the building lost heat before insulation was added. This will be taken care of shortly.
- Planning Commission membership – Samantha Petrone has expressed an interest in being on the Planning Commission; Fred moved to appoint her; Steve seconded; passed.

**New Business**

- Contract from C. A. I. Technology (for our tax map maintenance) – Fred moved to sign the contract for the GIS internet services for \$1800; Steve seconded; passed.
- Schedule annual audit – Al moved to schedule our annual audit with Sullivan & Powers for January; Bev seconded; passed. Delsie will consult with Treasurer, Joe MacPherson about

timing before contacting Sullivan & Powers.

**Other Business/Agenda Items** (to be acted on at next regular meeting)

- It is likely there will need to be an additional meeting after January 20th for approving the Town Meeting Warning
- Year-end check run -

Bev moved to sign the orders; Steve seconded; passed.

**Review Correspondence** – Nothing but Appropriation requests.

The meeting was adjourned at 7:20 p.m.