

**Approved Minutes
West Fairlee Selectboard Meeting
Tuesday, January 2, 2018 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the December 18th regular meeting were reviewed. Al Pfeiffer made motion to approve minutes, as amended; Steve Malinoski seconded the motion; unanimously passed.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- Planning Commission: Linda Magoon has decided to not join the PC. The SB to re-announce the vacancy

Financial/Journal Entries

- FY2018 working budget: Reviewed latest revision, with considerations made on:
 - Adding \$1,000 to 'Public Health & Safety' fund for tax sale property management (clean-up) as suggested by Treasurer
 - GUVSWM – proposed costs to reduce by approx. \$800, due in part to reduced bond expense
 - TRORC – membership increased slightly

Steve made motion to approve working budget, as amended. Fred seconded; unanimously approved. Delsie will notify Treasurer.

Roads/Land

- Lakeshore encroachment permit Beebe/Middlebrook Pond: Delsie heard from Senator Kitchel and Representative Copeland-Hanzas, who are both concerned about this topic. With the legislative session about to start, they will be addressing issues surrounding the permitting process. Meanwhile, permit has not been withdrawn and is just pending
- Pending driveway access approvals:
 - John Morelli - temporary logging access application received
 - Ed Morelli/Jennings Rd. – pending. Steve to continue to follow up

Public Safety/Ordinance Enforcement

- E911 re: Robinson Rd:
 - Nina Schwartz reports the VT E911 Board is supportive of renaming Robinson Rd. to Manley Hill Rd.
 - Nina to inquire with the Historical Society history/significance of area in question to be locally known as Manley Hill and to review tax maps to see where property boundaries begin/end to assist with defining beginning and ends of roads for renaming

- Public water supply/Community Building:
 - Steve received bill of \$640 from Sargent Artesian Wells for work performed.
 - Also received form to be completed by daycare to help determine between transient (less expensive) and non-transient water system
- Trash ordinance enforcement/ticketing/Bergholm property: no new actions – ongoing

Old Business

- Town website revamp: further action deferred
- PACIF Loss Protection ‘audit’ recommendations: ongoing. Delsie to contact Tilden Electric and Steve to contact Steve Fifield on emergency/exit signs
- Community Building snow plowing/mowing contract renewal with Billy Hodge: pending

New Business

- Property valuation and review:
 - Common level of appraisal (CLA) currently at about 94%
 - Coefficient of dispersion (COD) (fair distribution within a town) is 17%. Delsie to consult with Deb Kingsbury to see what else can be done to reduce this number/maintain level for continuous improvement.
- Development of Town Report:
 - All appropriations submitted, just waiting for electronic format on some
 - TriTown Commission annual report not expected, since no meeting convened for some time
 - Cemetery Commission and Conservation Commission reports received; Planning Commission in progress. Town Clerk to submit her reports. Requested deadline January 15th.
 - Reviewed highlights for development of Selectboard report
- CAI Technologies: tax map maintenance renewal contract received. SB reviewed; Steve made motion to approve, as noted. Al seconded; approved
- Green Up appropriation request/selection of Town coordinator: Delsie to discuss with Peggy Willey/Conservation Commission if any volunteers available
- Letter received from county forester, Dave Paganelli: logging on Brushwood North, Nov 2014 - Feb 2016
 - Summarized activity, payment due to town, and confirmed site cleaned up done to his satisfaction, so as to provide clearance for \$1k deposit return to Slayton
 - Will be proposing an upcoming sale in the near future
 - Steve made motion to return deposit to Slayton if Treasurer confirms receipts, Fred seconded; approved
- Last day to petition for SB positions Jan 29th

Other Business/Agenda Items (to be acted on at next regular meeting)

- Draft memo of understanding w/WFHS regarding Bean Hall

Sign Orders

Bev Ash made motion to sign orders; Fred Cook seconded the motion; passed.

Bev made motion to adjourn meeting, Fred seconded; passed. The meeting was adjourned at 6:55pm.