

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, January 7, 2019 6pm**

Present: Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the December 17th meeting were reviewed. Bev made motion to approve minutes, as noted. Al seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Town Health Officer re: status of Jennings Road rental; pending
- Conservation Committee: Delsie reports that Peggy has contacted her to further discuss the Conservation/Brushwood fund
- Lister: Delsie advises the 2018 State Equalization Study/Property Valuation and Review (PVR) received: Common Level of Appraisal (CLA) improved from 93.5% (2017) to 98.44%, and the Coefficient of Dispersion (COD) has decreased from 17.03% (2017) to 10.2%, which means town-wide re-appraisals will not be mandated by the State at this time. Town Lister, Peggy Burden and consultant (Deborah Kingsbury) to be commended for all their efforts and hard work
- Delsie has started collecting information for Town Report. She is asking all SB members to share with respective committees that such information is soon due

Review Treasurer's Financial Statements/Journal Entries

Roads/Land

- Hearing of discontinuance segments of Preserve Rd./Tebbits North Rd.: Delsie spoke with Dept. of Forest and Parks – pending/deferred
- Annual certificate of highway mileage: no changes to date. Steve made motion to approve and sign, as noted. Bev seconded; unanimously approved
- Flooding on Beaver Meadow Rd: Vershire to handle

Public Safety/Ordinance Enforcement

- Public water supply/compliance process for Community Building: Steve has contractor visits scheduled for tomorrow to show the space for their assessment to create their bid
- Law enforcement/possible collaboration with Thetford:
 - VLCT sent contract information, which Delsie is going to review with the Thetford Police/SB
 - Town's speed ordinance shared with SB for review and updates, if needed
- Steve Fifield advises a few fire safety issues discovered during annual inspection that require attention (i.e.- in food shelf, fire alarm panel has relay not properly working, strobe lights in bathroom, CO₂ detectors need to be hard-wired). Delsie suggests we request an estimate/proposal to remedy issues

Old Business

- Revising town website: deferred
- Community Building maintenance and upgrades: flooring (carpeting), installation reschedule for January 12th
- Bean Hall: roof leak. Delsie waiting to hear back from Randall Hoyt of Tunbridge for estimate - pending

New Business

- Process Excess Weight Permits: none
- Contract received from UVHS, no rate change to deliver stray pets to UVHS (\$95 for cat/\$200 dog). Fred made motion to approve and sign contract. Steve seconded; unanimously approved

Other Business/Agenda Items (to be acted on at next regular meeting)

- January 21, 2019 Bid Opening Community Building water supply protection
- Town Report: Discuss SB report draft, Town Report format (size, amount of content, delivery) and appropriation requests

Sign Orders

Bev made motion to sign orders; Fred seconded the motion; unanimously passed.

Review Correspondence

Upcoming Events

Bev made motion to adjourn meeting, Al seconded; unanimously passed. The meeting was adjourned at 6:47pm.