

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, January 15, 2018 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors: Jen Shatney

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the January 2nd regular meeting were reviewed. Bev made motion to approve minutes, as amended; Steve Malinoski seconded the motion; unanimously passed.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- West Fairlee Historical Society:
 - Jen Shatney attended on behalf of the West Fairlee Historical Society (WFHS) to primarily listen in on the SB regarding the rough draft memo of understanding between SB and WFHS, which would allow the WFHS to explore a capital fundraising campaign to restore and sustain Bean Hall without tax payer dollars. A rough draft was reviewed and discussed among the SB
 - Delsie to recirculate the Tuck School of Business Study for reference to the SB to use an unbiased reference on next steps for all parties to consider with moving forward
 - The SB agreed 18 month time frame to allow WFHS for ‘Step 1’ fundraising. To review ‘commitment to date’ at that time before continuing with next steps
 - Jen provided some input and asked additional questions
 - Jen to report back at Feb 5th meeting to respond to with some further details
- GUVSWM: Tom Baccei attend his first quarterly meeting as representative of WF
- Planning Commission:
 - Al Pfeiffer submitted report for Town Report.
 - New chair not yet voted, Al agreed to stay on as vice-chair; Tom Baccei expressed interest in stepping up
 - PC is reviewing chapter on roads and will be looking for some collaboration with the SB

Financial/Journal Entries

- Joe plugged in changes to 2018 Budget for Town Report. SB to review prior to next meeting.

Roads/Land

- Road salt/sanding on Heatherfield Rd.: correspondence received from two residents requesting discontinuance of salt/~~sand~~. SB discussed and will acknowledge receipt of letter, will advise no salt used on that road and that sand is used to ensure a safe roads policy
- Pending driveway access approvals: Ed Morelli/Jennings Rd.: Steve received email asking if he had heard from Chief Bogey. The SB agreed it is not their responsibility to keep on top of or follow up on this and will respond to Mr. Morelli accordingly
- Ditch cleaning: Pete Fellow’s TRORC email regarding sharing of equipment among neighboring towns.

Public Safety/Ordinance Enforcement

- E911 re: Robinson Rd:
 - Nina obtained background from Historical Society on history/significance Manley Hill; no issues or concerns to warrant not using Manley Hill Rd as new name for Robinson Rd
 - Nina is still working on tax maps to see about property boundaries to assist with defining beginning and ends of roads for renaming
- Public water supply/Community Building:
 - Steve has ‘Source Permit’ application which needs to be signed and submitted with fee to start process. The SB signed for submission
 - Steve needs access to septic plans for neighboring properties, as per the engineer’s request, to ensure no conflicts/issues. Delsie directed Steve to Peggy Burden to access information
- Delsie received notification from engineers on groundwater protection area around Westshire Elementary School for reference
- Community emergency shelter: question raised on where it is, currently at the fire department and the congregational church. Discussion followed on why it is not at the Westshire Elementary School, which is ideal location. Community volunteers needed to take Red Cross training, open shelter when needed, and taking the small shelter initiative
- PACIF grant program for safety signage now available; Delsie to work on applying
- Trash ordinance enforcement/ticketing/Bergholm property: no new actions – ongoing

Old Business

- Town website revamp: further action deferred
- PACIF Loss Protection ‘audit’ recommendations: completed
- Community Building snow plowing/mowing contract renewal with Billy Hodge: pending, almost complete
- Development of Town Report:
 - All electronic reports for appropriations received
 - Rough draft of Selectboard report to be circulated

New Business

- Contract renewal with Allen Rowell for grading services; same as previous contract. Fred Cook made motion to accept and sign contract, as written, Steve seconded; unanimously approved
- Selectboard to complete and approve certificate of highway mileage
- Barry Larsson, water testing operator, invited to next meeting. The SB needs to clarify how to clarify his formal association with the town so he can be properly set up
- Sheila from Creative Spirit nursery has requested to rent more space from the Community Building: discussion followed with decision to revisit at a later time

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

Bev Ash made motion to sign orders; Al Pfeiffer seconded the motion; passed.

Bev made motion to adjourn meeting, Fred seconded; passed. The meeting was adjourned at 7:47pm.