

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, February 4, 2019 6pm**

Present: Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors: Bridget Brennan

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the January 28th special meeting were reviewed. Bev made motion to approve minutes, as noted, Steve seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Town Health Officer re: status of Jennings Road rental: Bridget and Steve scheduled for on-site visit to reassess current status on 2/5/19
- Adding conservation land to Brushwood Forest 125+/- acres:
 - Conservation Commission would like to look further into the property available off of Kidder Hood Rd., to consider adding it to the Brushwood Forest
 - Karen Freeman/VT Housing and Conservation Board, provides funding for conservation lands Preliminary grant requirement would be a real estate appraisal, which would cost approximately \$1,500 for a straight-forward appraisal according to local appraiser
 - SB had discussion on interest to pursue this property/subsequent real estate appraisal in anticipation of grant, and what grant may look like
 - Delsie to obtain more details on grant. Will investigate incrementally before any decision to be made

Review Treasurer's Financial Statements/Journal Entries

Continued review of expenditures to ensure budget reflects accurately

Roads/Land

- Hearing of discontinuance segments of Preserve Rd./Tebbits North Rd.: still pending Dept. of Forest and Parks comments
- Revised Municipal Road & Bridge Standards: VTrans packet contains same data as last year. Delsie to check on Class 2 Road Grant eligibility
- Notification of planned VT244 construction/weekend closure: Summer 2019, culvert at the foot of Ely Hill/Route 5/Rte 244. Culvert at the end of West Fairlee Rd/Rte 113 deferred to 2020.
- Road sand supply dwindling

Public Safety/Ordinance Enforcement

- Resignation of Town Health Officer effective April 1: search begins for new candidate
- Public water supply/compliance process for Community Building: further action deferred for more information from Nate
- Speed enforcement collaboration with Thetford:
 - Thetford Police Chief reviewing contract drafts shared: waiting for comment
 - Speed limit ordinance: Delsie contacted VLCT for guidelines/template to update: pending. Town traffic ordinance to be reviewed in the Spring, along with signage

Old Business

- Revising town website: deferred
- Town report: was set to go to press with printer
- Community Building maintenance and upgrades:
 - Baseboard molding needed
- Bean Hall: roof leak.
 - WFHS requested review of leak, little evidence noticed.
 - Randall Hoyt of Tunbridge estimate pending (likely until Spring)

New Business

- Local Emergency Operation Plan: new format/upcoming workshop. Al has downloaded and reviewed. Upcoming workshop 2/21 in Hartford
- Proposal to move Lister/Selectboard/Commissions to office space and rent old library: discussion had with majority in favor of moving to office space
- Parks and Property ordinance: current ordinance covers park and old school which is now the Community Building. Proposal to update ordinance to include town green, Southworth Park and Brushwood Community Forest. Possible benefit in addressing French Property (re: motorized vehicles in forest). Current ordinance reviewed for updates. Hours of operation-? Exception for segment on VAST trail. To be further developed and reviewed
- Excess Weight Permits: Bev processed one

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

Bev made motion to sign orders; Al seconded the motion; unanimously passed.

Review Correspondence

Upcoming Events

Feb 18th: Bid opening for Community Building water protection system

Feb 18th: Reminder to submit annual Selectboard timesheets

Bev made motion to adjourn meeting, Al seconded; unanimously passed. The meeting was adjourned at 6:45pm.