

**Approved Minutes
West Fairlee Selectboard Meeting
Monday February 15, 2016**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

The meeting was called to order at 5:33 p.m.

Approve minutes of February 1, 2016 Regular Meeting – Deferred.

Visitors/ Hear and act on reports of Town Officers and Committees

- Update Tri-Town Lake Fairlee Dam Committee – Steve and Fred will be at the meeting Thursday evening. The Town has been named in a suit brought by the company who the three Towns decided not to contract with last summer. The matter has been turned over to an attorney. A new contractor has been identified with the help of the project's engineering firm Dubois and King, and is being vetted by the Commission.

Discussion re: notification of Town Attorney Paul Gillies – It was suggested that it may be advisable to copy Town Attorney, Paul Gillies, on correspondence regarding this, so that the Town's interests are fully protected.

- Review and discussion of proposal to expand Brushwood Forest Special Treatment Area -- additional changes are being made to the document, so this was deferred until a future meeting.

Review Treasurer's Financial Statements/Journal Entries

- Outside Audit underway/meeting with auditor Rick Brigham – Delsie invited other Selectboard members to attend a meeting on February 17th at 10:00 a.m. with auditor Rick Brigham. The auditing team was on-site last week.

Roads

- Correspondence from Conservation Commission re: water quality issues – The standards in the “new” water quality bill are essentially the same as the 2011 Town Road Codes and Standards, we have been abiding by e.g. up-sized culverts, parabolic ditches, seeding, etc. We are very aware that this water quality bill has passed, and that there are future implications for our highways, but there is a logical and systematic progression for both projects and the pursuit of special grant funding. After our recent Better Back Roads Grant for the work on Wild Hill, we're not going to be eligible for another one for a while, and such a project must directly impacts a water source.

- Follow-up on Jennings Road driveway access – Steve reported that he's looked at the driveway, and it does look like the access does not comply with the driveway ordinance. He'll send the owners a letter with a copy of the driveway permit application.

- Follow-up on Grover/Middlebrook Rd. driveway access – Delsie met with Mrs. Grover to re-stake the driveway access as reflected in the revised application. Recent logging access was too close to the culvert and guardrail and left insufficient line of sight.

- Begin preparation of annual highway grant application – Deferred until after Town Meeting.

Public Safety/Ordinance Enforcement

- Begin update of Local Emergency Operation Plan – Without an active Planning Commission, someone else will have to take the lead on it; Al and Steve volunteered to work on it.

Old Business

- Next steps Community Building furnace issues – The second furnace is inoperable and red-tagged, and action needs to be taken right away because the one furnace will not carry the building. ARC in Bradford did the original HVAC blueprints and ductwork for the school building in 1988. Delsie took the

binder and blueprints to ARC; their engineers can work from these original plans for the upgrade. (Using a different company would significantly increase the engineering costs with new, "existing conditions" plans.) Steve moved to go forward with getting a plan and formal estimate from ARC; a decision could then be made on what to do with it. Bev seconded; passed.

- Prep for Budget Informational Meeting and Town Meeting

Complete prep of Town Report mailing – The final prep for mailing the Town Report was done after the meeting ended.

New Business

- Request from Ben Machlin to access CAI GIS data – He wants permission to get in touch with Cartographic directly to put the data on another GIS system for connecting conserved lands. Fred moved to allow it; noting it will be up to Cartographic to decide what is proprietary. Steve seconded; passed. Fred will get back to Peggy Willey and Ben.

- Discussion re: replacing recycling attendant – Buzz Austin has taken on other work, and will no longer be able to serve as recycling attendant. Delsie will call trash/recycling contractor Justin with QuintTown to ask if he is willing to provide this as part of the contract; or whether a new attendant should be sought. The Selectboard extended its thanks to Buzz for guiding the Town through transitions in the recycling program with just the right blend of education and enforcement.

- Processing overweight truck permits – None to be processed.

Bev moved to sign the orders; Al seconded; passed.

The meeting was adjourned at 6:56 p.m.