

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, February 18, 2019 6pm**

Present: Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors: Nate Sicard, Ruggles Engineering

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the February 4th meeting were reviewed. Al made motion to approve minutes, as noted, Bev seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Nate Sicard/Ruggles Engineering attended. See notes below, under ‘Public Safety/Ordinance Enforcement’

Review Treasurer’s Financial Statements/Journal Entries

Roads/Land

- Dustin Burnett (Mill St) re: plowing of Class 4 road: Email received through E911 coordinator from Dustin Burnett and was shared w/SB requesting the Town pay for snow plowing on this portion on a Class 4 Rd. Delsie shared response drafted with SB, which was unanimously approved and will be sent to Mr. Burnett
- Hearing of discontinuance segments of Preserve Rd./Tebbits North Rd.: still pending Dept. of Forest and Parks comments, Delsie to reach out to another contact
- MRGP annual report: Delsie received updated info from Rita Seto. To be discussed next meeting

Public Safety/Ordinance Enforcement

- Local Emergency Operation Plan: meeting with VEM 2/26 at Bradford FD, Delsie to attend
- Speed enforcement collaboration with Thetford: Thetford Police Chief reviewing contract drafts shared: still pending
- Review Speed Limit Enforcement Ordinance: Steve made motion to adopt, as noted. Al seconded, unanimously approved. Delsie to notify newspaper record and post for 60 day notice
- Town Parks/Property Ordinance: must collaborate with facility policy to clarify liability insurance implications/necessary process
- Public water supply/compliance process for Community Building:
 - Nate Sicard from Ruggles Engineering attended
 - One bid received from Alliance Consulting & Excavating (Concord, VT); the bid was lower than the one received by Northwoods Excavating
 - Steve made motion to accept bid from Alliance Consulting, Bev seconded; unanimously approved
 - Nate to notify Alliance of award and to coordinate with Steve on arranging work commencement

Old Business

- Revising town website: preparations ongoing, further action deferred
- Community Building maintenance and upgrades:

- Phone upgrades in
- Selectboard/listers relocation to office suite complete
- Baseboard molding needed
- Bean Hall: roof leak. Randall Hoyt of Tunbridge estimate pending (likely until Spring)
- Conservation Commission (CC) reserve fund:
 - Delsie researched practices from other towns on this topic for guidance/best practices
 - In each town reviewed, the respective CC provided invaluable guidance/input, but decision making ultimately lies with the town's, which is how the WFSB would like to proceed

New Business

- 2020 Tax Map Maintenance contract w/CAI Technologies: Reviewed. State to pay approx. \$1,000 of the \$1,275 bill under current contract due to a parcel mapping initiative (increased by \$75). Bev made motion to approve and sign, Fred seconded; approved
- Misuse of recycling and compost containers:
 - Quinn-town reported 15 bags of trash and sofa illegal dumped at transfer station
 - Discussion had on possible security and law enforcement options, and the implications of such illegal dumping has on taxpayers
 - Residents are encouraged to take note of details of such unauthorized visits and report to the SB
- Excess Weight Permits: Bev processed one

Other Business/Agenda Items (to be acted on at next regular meeting)

- Reminder to submit annual Selectboard timesheets

Sign Orders

Bev made motion to sign orders; Al seconded the motion; unanimously passed.

Review Correspondence

Upcoming Events

Composting Workshop: May 16th, 6-8pm (may change), Westshire Elementary or Community Building

Fred made motion to adjourn meeting, Steve seconded; unanimously passed. The meeting was adjourned at 7:12pm.