

**Approved Minutes**  
**West Fairlee Selectboard Meeting**  
**Monday, March 16, 2020 6pm**

**Present:** Bev Ash, \*Fred Cook (via videoconference), Bruce Durkee, Delsie Hoyt, Steve Malinoski  
**Clerk:** \*Nina Schwartz (via videoconference)

The meeting was called to order by Delsie Hoyt at 6:00 pm from the "public location" of the Community Building.

Minutes of the March 2<sup>nd</sup> meeting were reviewed. Steve made motion to approve minutes, as noted, Bev seconded; approved.

Bruce made motion to nominate Delsie Hoyt as Selectboard chair, Fred seconded; unanimously approved

**Visitors/Hear and act on reports of Town Officer and Committees**

- Conservation Commission (Peggy Willey): Natural Resources Inventory
  - Reports to Delsie and shared via email to SB
  - Plan/bid received by Arrowwood - came in slightly higher than expected, but preferable candidate.
  - Contract spans two (2) years, with enough funds in their reserves.
  - A few tweaks needed with contract before approval can be made.
  - Bev made motion to accept contract, with stipulations those revisions are first made, Steve seconded

**Review Treasurer's Financial Statements/Journal Entries**

- Sullivan & Powers did audit: report will be shared soon, with a few minor questions
- VTrans audit postponed

**Roads/Land**

- Buck Hill Rd ROW:
  - Delsie reports all landowners are onboard
  - GMP working on docs for permission to use ROW
  - GMP wants to negotiate cost:
    - Rest of the timber on Buck Hill of no value
    - Chris Amadon (Aloha Foundation) ok to pay for tree removal, in exchange for timber
- Logging up at Bear Notch Rd, roads are posted: to be investigated
- Summer projects planning: deferred

**Public Safety/Ordinance Enforcement**

- Continuity of Operations Plan/Town business (in light of COVID-19):
  - Clerk's office currently closed, with most services (ie-land records) available online. Appointments can be made in advance. Staci to pick up mail
  - Backup for Treasurer is NEMRIC (as done in the past) - SOP available to follow for Treasury
  - Highway maintenance: contingency plan in place with Jonathan's staff
  - Orders of succession: Vice Chair needed

- Steve Malinoski nominated by Delsie due to ICS402 training. Bev seconded; unanimously approved.
- Addendum to be added Town's EMP
- VTLCT: role of health officer – groups and organizations have acted responsibly to cancel gatherings, but health officer does have power to shut down any gathering in the interest of public health if/when needed
- WFTC FB page for communication of resources as well as listserv and Front Porch Forum
- Notification outlets: Linda & Tom Baccei initiated community based 'help central' – to be posted on WF Town Clerk's Facebook page, listserv and Front Porch Forum

### **Old Business**

- Tax sale properties, Beanville and King Hill properties: deferred

### **New Business**

- Process Excess Weight Permits: three (3) received
- Delsie attended meeting with Thetford and Fairlee re: workforce housing
  - Thetford researching engineering property, Fairlee – Main St.
  - Scattered sites grant might be of interest
  - Redevelopment of trailer park? Outside funding to facilitate that.
  - Agreement to be part of exploration of grants for workforce housing. Town does not want to be in the housing business, but rather turned over to a housing trust or nonprofit entity to manage housing. Next meeting with representative. Steve made motion to support agreement, Bev seconded, unanimously agreed to support efforts
- VAST: has closed gate by Brushwood Forest

### **Other Business/Agenda Items (to be acted on at next regular meeting)**

#### **Sign Orders**

Bev made motion to sign orders; Bruce seconded the motion; unanimously passed.

#### **Review Correspondence**

#### **Upcoming Events**

Bev made motion to adjourn meeting, Bruce seconded; unanimously passed. The meeting was adjourned at 6:45pm.