

**Approved Minutes
West Fairlee Selectboard Meeting
Monday March 21, 2016**

Present: Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Visitors: Geoff Gardner, Anne Stephens, Peggy Willey, all on behalf of the Conservation Commission

The meeting was called to order at 5:30 p.m.

Steve moved to approve the minutes of the February 15, 2016 and March 7, 2016 Regular Meetings as presented; Al seconded; passed.

Visitors/ Hear and act on reports of Town Officers and Committees

- Conservation Commission:

Proposal to expand Brushwood Forest Special Treatment Area - Peggy Willey – After further review of the documents and discussion, Steve moved to approve the Conservation Commission's revised “Proposed Draft Language for an Expanded and Enhanced Special Treatment Zone (STZ)” and submission of it to the State Forest, Parks and Recreation Department for comment and approval; Al seconded; passed. Peggy Willey will follow up with State Forest & Parks contacts.

The Conservation Commission is also looking for three new commissioners; they need people with technical skills (computer and/or math), someone who works with education, and an events person. Additions to town website were also discussed.

- Update Tri-Town Lake Fairlee Dam Committee - Steve/Fred

Steve moved to go into Executive Session to discuss the legal matter with Kingsbury; Fred seconded; passed. When the Executive Session ended, no action was taken.

Review Treasurer’s Financial Statements/Journal Entries

Roads

- Begin preparation of annual highway grant application – Delsie will work on this and bring it to the next meeting for final approval.

- Status lease with VTrans re: salt shed property – Delsie is in communication with Tammy at Vtrans District as well as State-level to clarify lease procedures and establish longer term.

- Follow-up on Jennings Road driveway access – Steve talked to landowner last night. They are aware of the road posting issue, and will cease moving logs and/or gravel. Steve noted that he has not gotten the driveway permit application yet from the landowner of contractor. Steve and Jonathan will meet with landowner at the site tomorrow at 6 p.m. to go over the specifications for driveway access.

- Schedule summer roads overview meeting with Jonathan Blake – It was decided that next meeting would be good, if Jonathan is available.

Public Safety/Ordinance Enforcement

- Update of Local Emergency Operation Plan – Al – Deferred.

Old Business

- Annual appointments for town offices/committees/commissions – Delsie moved to reappoint Fred Cook, David Roth, and Steve Malinoski to the Tri-Town commission; Al seconded; passed. A full slate for the other appointments will be put together to approve at the next meeting.

- Status: Community Building furnace/ other maintenance issues – New furnace, parts have been ordered, and project should commence in about two weeks. For non-functioning windows, Handyman Joe Sampson has assessed the situation and ordered the necessary replacement hardware.

- Follow-up re: request to use town gazebo – Bev – Deferred.

New Business

- Renewal of beer/liquor licenses – Renewal application received from The Middlebrook; Fred moved to approve and sign the renewal; Steve seconded; passed.
- Approve/process overweight truck permits – Fred moved to approve the overweight permits; Steve seconded; passed.

Other Business/Agenda Items (to be acted on at next regular meeting)

Fred moved to sign the orders; Steve seconded; passed.

Review Correspondence**Upcoming Events**

The meeting was adjourned at 7:06 p.m.