

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, April 2, 2018 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors: Peggy Burden, Bonnie Cray, Wayne Kendall, Troy McBride, Jim McDade, Doug Sonsalla, Jen Shatney

The meeting was called to order by Delsie Hoyt at 6:00pm.

Minutes of the March 19th regular meeting were reviewed. Bev Ash made motion to approve minutes, as amended; Steve Malinoski seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Troy McBride of Norwich Solar and Wayne Kendall, property owner on West Fairlee Rd. attended to discuss potential solar array to be hosted by Mr. Kendall for the community.
 - First step in planning as regulated by State is to meet with Selectboard, Planning Commission and TRORC.
 - Approximate 3 acres of project area and 2,000 solar panels.
 - Discussion on concerns of decommissioning and responsibility for overseeing decommission.
 - Al Pfeiffer and Peggy Burden questioned impact from a Planning Commission perspective on aesthetics and ideas for minimizing impact.
 - The Board did not express any objections and unanimously agreed to have Wayne and Troy proceed with formally presenting to the Planning Commission to allow further contemplation, after which the Selectboard will consider support for approval for ‘preferred status’, as needed by the state, if other Commissions in favor.
- Delsie advised of upcoming Board of Abatement hearing to be scheduled by the Town Clerk
- Tri-Town Commission: Stu Rogers emailed regarding concerns on improving communication and operations. Joe McPherson is researching to confirm/deny if we had paid for league dues and insurance. Stu discovered a discrepancy for Thetford and Delsie is now verifying our records for accuracy. Delsie to advise status at the next SB meeting after hearing back from Joe.

Organizational

- Appointments to vacant positions, Committees and Commissions: the Board reviewed the additions and changes and agreed on the updates. Vacancies still with Library Trustees, Conservation Commission, Planning Commission/Board of Adjustment. Bev made motion to accept slate, as noted, with continued efforts to fill vacancies. Al seconded; approved.

Financial/Journal Entries

- Revenues for Highway Capital Fund: \$7500 deposit from Grant In Aid award
- Steve had concerns on (Winter) Highway Expense Report:
 - ☞ Salt and hauling over budget, which is a rollover from last year/previous months as we work to play catch-up

- ⊖ Winter Equipment Hired seems to have increased. Delsie explains it's the way in which it was posted vs. how it was done in the past. In the past, mud season work overlapping 'Winter Plow Contract' had been posted in 'Summer Road Work'.

Roads/Land

- Better Back Roads: grant agreement has been received.
 - TRORC contracted to do inventory, cost is \$10k, with award amount \$8k. Rita Seto asks we approved the agreement and TRORC will invoice for contracted work.
 - Delsie reviewed terms of the contract with the Board. Fred Cook made motion to accept and sign agreement, Steve seconded; unanimously approved.
- \$400 refund received from Worker's Compensation for grading contract
- Priority summer projects and grant-related work: The Board agreed to have Jonathan Blake to meet with the Board to discuss and assess in detail; Delsie to arrange.
- Bev advises Larry Godfrey notified her he is dropping off piece of equipment at the end of Robinson Rd (Middlebrook Rd); the Board noted and had no objections due to sub-freezing temperatures.

Public Safety/Ordinance Enforcement

- E9-1-1: Robinson Rd: Nina Schwartz working with State E9-1-1 office to correctly renumber properties on Mill St/Robinson Rd affected by the approved division/renaming (Manley Hill Rd) before next steps taken: ongoing
- Public water supply compliance process for Community Building:
 - Email from Nate re: new law effective Jan 1, 2018 re: environmental notice bulletins in source protection area. Send notices via email to everyone within 500 ft. radius of Community Building (23 recipients); letter in progress by Town Clerk.
 - Steve unable to speak with Ben Montross, but spoke with Nate on issue with letter. Steve followed matrix and submitted letter.
 - Water test today: lead and copper in two locations in building extremely high (faucet in handicap bathroom on main floor and faucet in the front preschool, to the left of the kitchen), with 24 hr period to remedy. All other sources are within range.
 - Recommendation to have plumber replace fixtures/pipe at sites in question to locate source. Steve to continue to coordinate remediation.
 - Barry Larsson insurance coverage question. Discussion followed with hiring him as employee or keeping him on as independent subcontractor. The Board agreed to keep him on as independent subcontractor.

Old Business

- Development of Memo of Understanding (MoU) with West Fairlee Historical Society (WFHS) re: Bean Hall fundraising: Delsie shared re-draft from the WFHS
 - The Board reviewed areas lacking clarity/points of concern, specifically benchmarks, goals, targets and explicit need for milestones.
 - Jenn countered with using language of MoU to make it more attractive to donors without using hard/fast dated deadlines. The Board suggested labeling in 'Phases' or 'Milestones' for everyone to keep track without hard/fast dated deadlines.
 - Delsie requested the Tuck FYP study be mentioned in the MoU as a reference document
 - Discussion had about fundraising goals – money/pledges required over in kind donations to realize this project and the need to separate the two from each other.
 - Redraft to be shared by Delsie with everyone to review again and revisit at the next meeting.

- Revising town website: pending – GovOffice tech packages, etc. Delsie and Nina to meet to further discuss work on at a separate date/time
- Green-Up Day May 5th – continued concern with tires
- Ordinance for Brushwood’s French property: Delsie waiting to hear back from Tiger Bacon regarding VAST trails on that property; pending.

New Business

- Liquor/tobacco license renewal for B&B Market: no objections for renewal. Fred made motion to renew and sign the license renewal, Steve seconded; all approved.
- Annual update for Local Emergency Operation Plan: Al Pfeiffer to review/complete

Upcoming Events

- Green-Up Day, May 5th
- GUVSW household hazardous waste collection, September 15th

Sign Orders

Bev Ash made motion to sign orders; Al Pfeiffer seconded the motion; passed.

Review Correspondence

Bev made motion to adjourn meeting, Fred seconded; passed. The meeting was adjourned at 7:50pm.