

**Approved Minutes
West Fairlee Selectboard Meeting
Monday April 4, 2016**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer
Visitors: Jonathan Blake

The meeting was called to order at 5:30 p.m.

Fred moved to approve the minutes of the March 21, 2016 Regular Meeting as corrected; Al seconded; passed.

Visitors/ Hear and act on reports of Town Officers and Committees

- Westshire ATV Club: Bruce Durkee and Doug Stone - Deferred - will attend next meeting.
- Update Tri-Town Lake Fairlee Dam Committee – Steve/Fred – Contract with Hebert being finalized; no Selectboard action required at this time.

Review Treasurer’s Financial Statements/Journal Entries – The year to date financials and journal entries were discussed. Use of the budgeted dam administration line item was discussed; the Selectboard agreed with the Treasurer that it was appropriate to pay an invoice for additional dam engineering from the dam replacement bond fund. Delsie presented a draft summary of Town cap fund descriptions which eventually will be included in the Selectboard's procedure manual.

Roads

- Annual highway grant application – Priorities for this year's highway grants were discussed; Delsie had prepared the application and other supporting documents for the basic grant; as well as a small "structures" grant request. It was noted that the water quality bill passed by the legislature last year will change future procedures. Fred moved to approve and sign the annual financial plan and road certification, required annually; Steve seconded; passed.
- Status lease with VTrans re: salt shed property – Delsie noted that Roger Barry is pursuing a rewrite of the lease; Steve moved to do the renewal this year to avoid any confusion or lapse while the new document is being developed; Bev seconded; passed.
- Review/approve Jennings Road driveway access – Steve reported that he and Jonathan met with the contractor to discuss necessary changes. The driveway will be moved to 20' from the edge of the property. It needs to come in flat for 20' with an 18” culvert put in. It also needs to be at a 90 degree angle to the road, and they need to close and berm the original driveway. Al moved to approve the application as diagrammed with the conditions and specifications and restrictions; Fred seconded; passed. It was noted that full approval is granted after the driveway is installed and inspected.
- Jonathan Blake proposed engaging D & D Excavating remove ledge in a few locations to improve ditch drainage. He noted that D&D charges by the day, so potential sites have been prioritized. Steve moved to hire him for one day for ledge on Jennings Road, Wild Hill near Munn's access, and if there's time, Robinson Road by Andy Lorry's; Fred seconded; passed.
- Summer roads overview/plan with Jonathan Blake – Highlights were bank stabilization on Middlebrook Road, some culverts, and ditching on Wild Hill.

Public Safety/Ordinance Enforcement

- Update of Local Emergency Operation Plan – Al will forward the corrected copy around later this week.

Old Business

- Annual appointments for town offices/committees/commissions – Steve moved to approve the slate presented; Bev seconded; passed. There are still several vacancies; particularly there is a need for representatives from the village area on the Planning Commission.
- Status: Community Building maintenance issues – The new furnace is scheduled to go in tomorrow; followed by installation of duct dampers which will re-establish efficient heating zones within the building.
- Follow-up re: request to use town gazebo – Bev – The gentleman never called back, so this has been dropped.

New Business

- Discussion re: responding to permit questions re: septic, Shoreline Protection, etc. - Multiple town officials have received questions regarding subdivision and septic issues for property on the lake. The Listers may be able to determine whether the property is defined specifically as a camp which limits the number of days it can be occupied without septic upgrade. However, for all other questions, the landowner should be directed to the Permit Specialist at VT Department of Environmental Conservation.
- Discuss request from Rutland Town re: resolution on solar sites – It was noted that the request was probably moot based on recent reports of pending action by the legislature. After further discussion, consensus was to not weigh in on the issue.
- Renewal of beer/liquor licenses – B&B Market – Bev moved to approve B&B Market's liquor license application; Steve seconded; passed.
- Approve/process overweight truck permits – Bev -

Other Business/Agenda Items (to be acted on at next regular meeting)

Bev moved to sign the orders; Steve seconded; passed.

Review Correspondence

Upcoming Events

The meeting was adjourned at 7:12 p.m.