

**Approved Minutes
West Fairlee Selectboard Meeting
Monday April 6, 2015**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Al Pfeiffer

The meeting was called to order at 5:30 p.m.

Fred Cook moved to approve the minutes of the March 16, 2015 Regular Meeting as amended; Al Pfeiffer seconded; passed.

Visitors/ Hear and act on reports of Town Officers and Committees

- Conservation Commission (via email) is planning for Green Up Day May 2, 2015. They would like for us to be on the lookout and return the waiver for the tipping fee at Lebanon Landfill as soon as we get it. Casella Waste is no longer donating the dumpster and hauling for Green Up waste so there will be a statement for these costs.

Review Treasurer's Financial Statements/Journal Entries

- First quarter financials – Due to a miscommunication with the contracted Treasurer, the YTD financials were deferred until the next meeting; one journal entry was reviewed, a returned check for a dog registration.

Roads

- Status/options concerning Brown/Preserve Road – This is a pending issue until the ground thaws.
- Update: VTrans proposal to modify salt shed lease – The revised lease is in the works at the State level but will take a month or two before the document is ready for review.
- Highway grant process/planning for summer roads – A variety of potential projects were discussed including reclamation and resurfacing on the upper portion of Wild Hill. Jonathan Blake will be invited for the April 20th meeting to discuss the Summer Roads plan.
- Driveway Permit application Bardos, Blood Brook Road – Fred and Al will go look at it with Jonathan Blake, so that a decision can be made at the next regular meeting.

Public Safety/Ordinance Enforcement

- Update: Emergency Training Assessment meeting – The meeting was information and required follow-up documents were sent.
- Revise Local Emergency Operations Plan – Discussion of overall document and need for active participation by an Emergency Coordinator. Contact information was updated. Delsie will return edits to TRORC so that approval copy will be ready for April 20 or May 4.
- Discuss update of Local Hazard Mitigation Plan (LHMP) – In this new round, the process requires a broader community group beyond just the Planning Commission or Selectboard. In addition to being good planning, having an up to date LHMP is “worth” an additional 5% in emergency relief funds should a natural disaster occur.

Old Business

- Status: Charter/discuss appointments to search committee - The Charter is currently in the House Government Operations Committee and will then move on for approval by the entire House and Senate. We need to be ready to begin the process as soon as the Charter is approved. Several potential members for the Search and Interview Committee were discussed. Members with financial and/or human resources experience will be a real plus.
- Status: Community Building energy audit/improvements – This is currently on hold; Fred will call the contractor to set something up.
- Auditor's Management Letter Response – Delsie will draft the letter this week.

New Business

- Post-Town Meeting "Tune-Up" (as time allows)

- Annual appointments/ Appointments to vacancies in elected positions –

Fred moved to reappoint Geoff Gardner & Nancy Malmquist to the Planning Commission; Bev seconded; passed.

Bev moved to reappoint Nancy Malmquist as the Town's representative to TRORC; Fred seconded; passed.

Bev moved to appoint Fred Cook and Delsie Hoyt to the Tri Town Lake Fairlee Dam committee; Al seconded; passed.

Bev moved to appoint Mary Brigham as fence viewer; Fred seconded; passed.

Executive Session: At 6:32 pm Bev moved to go into Executive Session for the purpose of discussing appointment to the vacant Selectboard position; Delsie seconded; passed. The Selectboard returned at 6:42 p.m. Fred moved to appoint Steve Malinoski to the Selectboard vacancy; Delsie seconded; unanimous.

Bev moved to appoint the four interested individuals - Tina Stout, Erin Cilley, Marilyn Dresser, Rose Leblanc - to the vacant library trustee positions; Fred seconded; passed. The terms are staggered, for five years each, but all five are appointed only until next March and will have to stand for election at that time.

Bev's resignation from the library board was accepted with regret; this creates an additional vacancy to fill on the Library Trustees.

Fred moved to appoint John Pelaveler for Animal Control Officer; Bev seconded; passed.

- Review blanket insurance policies and Selectboard risk control audit - To allow more time for these activities and reviews, Fred suggested they be deferred until next week's Special Selectboard Meeting

- Review and approve Inter-local Contract on Lake Fairlee Dam – Thetford, Fairlee, West Fairlee. The Selectboard reviewed the Interlocal Contract developed by the Tri-Town Lake Fairlee Committee in consultation attorney Jack Candon, respective Town Attorneys, and VLCT. The contract would govern ownership of the dam by Fairlee, West Fairlee, and Thetford if the bond question is approved by the voters. Fred moved for the Selectboard to approve the Contract and seek voter approval of the contract at the May 19 Special Town Meeting; Al seconded; passed. A copy of the Contract executed by the three Selectboards will be forwarded to bond counsel. Reviewed engineer's recommendation of award for construction on the dam project.

- Delsie moved to warn a special Selectboard meeting on April 13, 2015 at 5:30p.m. for the purpose of warning a Special Town Meeting for May 19, 2015 for the bond vote and taking action on Lake Fairlee Dam bond resolution and other documents; Fred seconded; passed. That will be the only item of business conducted at that meeting besides the Selectboard's self audit of internal controls

- Overweight permits–

Bev moved to sign orders; Fred seconded; passed.

Upcoming Events

May 19 -- Special Town Meeting, Bond Vote

The meeting was adjourned at 7:11 p.m.