

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, April 15, 2019 6pm**

Present: Fred Cook, Bruce Durkee, Delsie Hoyt

Clerk: Nina Schwartz

Visitors: Grover Boutin, Bill Huff, Al Stone

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the April 1st meeting were reviewed. Bruce made motion to approve minutes, as corrected, Fred seconded; approved.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- Westshire ATV Club/Bill Huff and Al Stone: relayed the club's appreciation for partnership. Prearranged a planned participation for Green-Up Day. Also interested in doing some restoration on Buck Hill Rd and Bear Notch for trailhead and looking for SB approval. Will be submitting application to VASA to source some equipment. The club to communicate further w/the SB on intentions and for permission.
- Energy survey: Grover Boutin reports the VLCT and TRORC use this survey to update energy dashboard for state. Due 4/15, submitted. Upper Valley Energy Roundtable next week, will be attending. SB members are welcome to attend and Grover welcomes any questions at any time.
- Conservation Commission:
 - Green-Up Day, May 4th: volunteers needed to staff/arrange container with Quinttown 11-4pm

Brushwood Forest Conservation Easement -- Executive Session

Delsie requested the Selectboard go into executive session for purpose of updating the Selectboard on an ongoing contract negotiation where open discussion could put town at a disadvantage.

Fred made motion to go into executive session at 6:20pm, Bruce seconded, approved.

Bruce made motion at 6:23pm to adjourn the executive session, Fred seconded; approved.

- After further SB discussion, Fred made motion to proceed with submission of offer and option for conservation lands adjacent to Brushwood Forest. Bruce seconded; unanimously approved
- Letter of Support of proposed purchase to UVLT for grant submission on Town's behalf to the VT Housing and Conservation Board. Bruce made motion to submit letter, Fred seconded; approved
- Reviewed application to Housing Conservation Board and pledge to convey conservation easement UVLT should this transaction be successful. Fred made motion to approve, sign and submit application, Bruce seconded; approved

Review Treasurer's Financial Statements/Journal Entries

Roads/Land

- Discontinuance of Preserve Rd./Tebbitts North Rd.: Delsie continues waiting on Dept. of Forest and Parks; deferred

Public Safety/Ordinance Enforcement

- Health Officer: rental housing issue inquiry, no action needed
- Local Emergency Operation Plan (EOP): To be reviewed by SB members with approval at 4/22 meeting at 5:45pm. Delsie made motion to warn special meeting for purpose of approving plan. 5:45pm At Bruce seconded; approved
- Speed enforcement collaboration with Thetford: Thetford SB unanimously approved at their last meeting contract approval with WF for speed enforcement. Thetford Police Chief to review contract for revisions. Bruce made suggestion to post on list-serv upon commencement
- Public water supply/compliance process for Community Building: discuss municipal borrowing; develop resolution – to be discussed at next meeting.

Old Business

- Disposition of tax sale properties:
 - Beanville property: Delsie shared draft agreement drawn by Town Attorney for review and also shared with prospective buyer
 - King Hill property: Delsie shared draft agreement drawn by Town Attorney with intent to post in JO and to also notify adjoining property owners of intent to see if they are interested
- Revising town website: preparations ongoing, further action deferred
- Bean Hall: roof leak. Randall Hoyt of Tunbridge - estimate pending (likely until Spring). Deferred
- Tree branches over jungle gym: trimming needed. Bruce Durkee spoke with Buzz and Janet Austin, who were very amenable to collaborating with necessary tree maintenance

New Business

- Liquor license renewal for B&B Market: Fred made motion to move to renew, Bruce seconded; approved
- Various issues on Heatherfield Rd – involved parties directed to contact appropriate agencies responsible for managing the respective issues
- Bruce authorized contractor to take material up Beanville Rd, although posted, given an emergency situation. No issues foreseen as the road is all paved

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

Fred made motion to sign orders; Bruce seconded the motion; unanimously passed.

Review Correspondence

Upcoming Events

- ICS402 Training: April 17th, 5-8pm, TRORC – Woodstock
- Hazard Mitigation Plan meeting with TRORC: April 22nd, 6pm, Community Building
- Green Up Day, Saturday, May 4th
- Board of Abatement meeting, May 6th, 7pm, Community Building
- Composting Workshop: May 16th, 6-8pm, Community Building

Bruce made motion to adjourn meeting, Fred seconded; unanimously passed. The meeting was adjourned at 7:07pm.