

**Approved Draft Minutes
West Fairlee Selectboard Meeting
Monday, April 16, 2018 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6:00pm.

Minutes of the April 2nd meeting were reviewed. Bev Ash made motion to approve minutes, as amended; Al Pfeiffer seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Dustin Hill emailed re: private bridge on Beanville Rd. Steve reports he is working to reestablish after damaged from Storm Irene. Will be in the same spot, with replaced abutments as approved by DEC Stream Engineer, Patrick Ross from State who was there to review. New driveway access permit to be established.
- Planning Commission:
 - Al Pfeiffer advises Peggy Burden is Chairperson, Nancy is Vice Chair, Al is Clerk, Jim Toten is on Board of Adjustments.
 - Solar array, Kendall property West Fairlee Rd.: Al Pfeiffer reports the PC is in favor of the solar project. TRORC provided some documents drafted to assist with wording.
 - Drinking water protection area, needs to go through state permitting process, but does not appear to be an issue.
 - Board discussed; Steve made motion for the SB to provided letters of support on this project; Bev seconded; approved.
- Board of Abatement hearing: to be scheduled by the Town Clerk following an upcoming Selectboard Meeting. Delsie to confirm date and advise.
- Tri-Town Commission:
 - Status of 2017 PACIF liability insurance payments previously paid:
 - Delsie confirmed with Joe McPherson payment was indeed previously made by West Fairlee.
 - Steve to ask Doug Stone of TTC to investigate at upcoming meeting on 4/19.
 - Proposal of bills to be paid by Thetford, with payment of other towns to go to them to streamline paper trail of payment.
 - Fred reports electrical work finally complete at dam.

Organizational

- Planning Commission - appointments for vacant positions still needed
- Library Trustees – no further information/updates provided. Discussion had on concerns and future without properly established Board of Trustees.

Financial Statements/Journal Entries

Roads/Land

- Discussion of priority summer projects and grant-related work: Delsie spoke with Jonathan Blake regarding overview of needs/wants. Class II funds not available. Either end of Blood Brook Rd, and intersection at Blood Brook and Middle Brooks Rds. Suggested paving project Cook Hill end of Blood Brook. Ballpark estimate for blacktop on areas of interest to be obtained.
- Better Roads grant: once endorsed copy from VTrans received, contract will be made up with TRORC for inventory.
- Outstanding Structures Grant: for reestablishing guard rails below Beebe Pond, with some additional stabilization needed on sagging areas.
- Grant in Aid: continue work on Mill St/Manley Hill Rd (Robinson Rd.); maybe direct some funds to use on sagging area, near Beebe Pond.
- Bank stabilization below Jonathan Blake's needs immediate addressing

Public Safety/Ordinance Enforcement

- E9-1-1, Robinson Rd:
 - Nina Schwartz to send letters out to affected property owners of the renaming/re-numeration of Mill St/Manley Hill Rd – change to officially take place June 15th.
 - Shared copy of form letter to be sent advising of change
 - WestFairleeE911@gmail.com created for questions/issues to be directed for review/response
 - Street signs to be ordered with noted changes
- Public water supply compliance process for Community Building:
 - Email from State permitting documents now all received – 60 day waiting period.
 - Lead testing: standing and flushed test results now all significantly lowered. Testing to continue before any further decisions are made to remedy.
 - April 23rd : Garrett Aiken, plumber, to do fixture replacement.

Old Business

- Development of Memo of Understanding (MoU) with West Fairlee Historical Society (WFHS) re: Bean Hall fundraising: Delsie shared re-draft from the WFHS
 - The Board reviewed with new revision, noting milestones are now issued.
 - Still some ambiguity with specific projection costs and instead just a general percentage noted
 - SB still looking for total pledges, categorized by date
 - Bev made motion to sign MoU with WHFS re: Bean Hall fundraising as noted; Al Pfeifer seconded
- Revising town website: pending
- Ordinance for Brushwood's French property: Fred spoke with Tiger Bacon regarding VAST trails on that property; gate belongs to snow mobile club. Ordinance to be written up and signed at next meeting.
- Annual update for Local Emergency Operation Plan: Delsie to send to Al
- Steve to execute official swearing in for his re-election with the Town Clerk
- Town trash ordinance:
 - Bev would like to pull current ordinance for review and possible revision with SB at next meeting
 - Discussion had on proper process for ticketing – still not clear

New Business

- Community Building:
 - Library in need of new electrical outlets for safety as per insurance
 - Fan in bathroom not working in preschool
 - Sheila would like some electrical upgrades for appliances, to be paid at her expense. Delsie made it clear it would need to be done by a licensed electrician.
 - Parking: Sheila voiced concerns about parking and lack of convenient parking for her employees. It was explained the parking lot is public and available for use by all. Brief discussion of establishing better employee/commuter parking at the rear of building which might necessitate walkway to park entrance.
- Process Excess Weight Permits – Bev

Upcoming Events

- Green-Up Day, May 5th
- GUVSW household hazardous waste collection, September 15th

Sign Orders

Bev Ash made motion to sign orders; Al Pfeiffer seconded the motion; passed.

Review Correspondence

Bev made motion to adjourn meeting, Fred seconded; passed. The meeting was adjourned at 7:30pm.