

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, May 15, 2017 6pm**

**Present:** Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

**Clerk:** Nina Schwartz

**Visitors:** Stacie Sargent, Marilyn Dresser, John Benjamin, Bonnie Cray, Jim McDade, Doug Sonsalla, Jen Shatney, Bill, Martin, Tuck students: Dave Connolly, Sean Garcia, Milos Milosevic, Ali Oberg

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the May 1, 2017 regular meeting were reviewed and corrected. Bev Ash made a motion to approve, as corrected; Al Pfeiffer seconded the motion; passed.

**Organizational**

- Administrative Officer and Board of Adjustment change related to Geer Dam removal:
  - ✓ Tom Baccei has agreed to serve on the Board of Adjustment to replace Sam Petrone, and guide us through this process. Delsie requested for motion to add Tom Baccei to the Board of Adjustment. Steve made motion; Fred seconded; approved.
  - ✓ Administrator also needed for this committee to sign off on permits. Al Pfeiffer recommended to be appointed as Administrative Officer. Bev made motion to approve; Steve seconded; passed.
- Zoning by-laws for flood hazards: Discussion had on establishing fee of \$100 to cover various costs (advertising, mailings, etc.) for processing permits. Steve made motion to approve, Fred seconded; passed.

**Visitors/Hear and act on reports of Town Officers and Committees**

- Delinquent Tax Collector re: 2017 tax sale: Stacie Sargent submitted letter to the board for approval to send for delinquent taxes for tax sale. Fred Cook made motion to proceed with tax sale; Bev seconded; approved.
- Update from Tuck School on feasibility study re: Bean Hall: Jen Shatney and students from Tuck School provided the Board with a packet on the results found in their study and reviewed and discussed the various recommendations, based on their findings. Q&A was opened and next steps were recommended for any of the paths followed. The Board was very impressed and thankful with all the time effort put into this thorough study and the Tuck students are available for any further questions.
- Fred Cook/TriTown Lake Fairlee Dam Commission: reported project engineer Dubois & King won a large, prestigious national award and each town will receive plaques at a presentation/banquet on June 9<sup>th</sup> in Montpelier.
- Electrical work for Lake Fairlee Dam still being worked on.
- Marilyn Dresser: came to share concerns on youths recently riding horses in town park and tearing up grass. Delsie has idea of the horse owners and will contact the parents to alert them of the issue.

**Financial**

- Annual audit: Delsie has meeting on May 15<sup>th</sup> at 11am with Sullivan and Powers. Secondary meeting planned after to further explain the results of the audit in detail to the Board.

## **Roads/Land**

- Pending driveway access approvals: Steve currently working with landowner at 515 Jennings Rd. Clarity made that state and town ordinances require legal access to the property.
- Robinson Hill (off Middlebrook Rd) erosion control hotspot: Jonathan gave Doug from Westshire ATV club price on load so they can obtain the other estimated needed; to be continued.
- Rivendell Trail Association: asking for permission to install 3 foot stakes near Middlebrook Rd & King Hill Road. to move trail further up the brook, in collaboration with the State. Intended to be a temporary situation while new brook crossing is established. No tree blazing without landowner's permission. Bev made motion to allow Rivendell Trail Association to put in requested trail markers; Steve seconded; passed.

## **Public Safety/Ordinance Enforcement**

- Trash ordinance enforcement/ticketing/Bergholm property: still pending with Bev. Fred offered to call Water Resources in Montpelier for advice on a different approach.
- Local Emergency Operation Plan: Al Pfeiffer reported this is now updated; copy to be printed.
- Joe Sampson to look at fencing, as Sheila from daycare is asking about it (near tree that was removed by the septic system). The daycare's state inspection is upon her and this would be a violation to her business. Sheila also contacted Al Pfeiffer about dead trees/branches on the back of the property which is a safety issue, which are on Austin's property. Suggestion made for Sheila to contact Austin to discuss issue further with him. Fred, as Tree Warden, did not feel there were any issues upon previous inspection.
- Traffic safety: Two Rivers can do a traffic survey (volume, speed count, time, etc.) at no cost, which can then be used with the Sheriff's Department to make improvements/address road safety. The Board agreed this should be looked into further; Al to pursue. Meanwhile, the Deputy Sheriff has been seen patrolling since resident's last concern on speed.

## **Old Business**

- Vermont Appraisal Company 2017 assistance contract renewal: The cost is \$600/month. We currently pay \$250/month, but this is for more skilled and in-depth assistance than what is currently had. Expensed out of re-appraisal fund, which includes maintenance of the Grand List. Al raised some concerns about the accuracy of the Grand List, specifically of some homesteads listed, which are in question. Delsie suggested submitting specifics of these concerns to the Listers for further review. Listers and appraisals (Peggy Burden) to be looked into further. Fred Cook made motion to approve 2017 contract renewal, Bev seconded; approved.

## **New Business**

- Implications of extension of composting deadline: GUVSWM encouraging us to go forward with workshop. Composter wants us to be added to his route. Delsie suggests we move forward.
- Lister computer was having issues, now up and running, but may need to be addressed in the future (office equip cap fund).
- Dog taxes: Bev asked about status. Stacie Sargeant still working on that, will share with the Board at the end of May on enforcement.

## **Other Business/Agenda Items** (to be acted on at next regular meeting)

## **Sign Orders**

- Bev made motion to sign orders; Fred seconded the motion; passed.

**Upcoming Events**

- Compost Workshop: Thursday, June 15<sup>th</sup>, 5:30-7pm, Westshire Elementary.
- Survey for planning commission to be mailed to residents by the end of the week.

The meeting was adjourned at 7:50pm.