

**Approved Minutes**  
**West Fairlee Selectboard Meeting**  
**Monday, May 4, 2020 6pm**

**Present:** Fred Cook, Bruce Durkee, Delsie Hoyt, Steve Malinoski  
**Clerk:** Nina Schwartz (all attendees via Zoom video/tele-conference)

The meeting was called to order by Delsie Hoyt at 6:03 pm remotely via Zoom video/tele-conference.

Minutes of the April 20<sup>th</sup> meeting were reviewed. Fred made motion to approve minutes, as corrected, Steve seconded; unanimously approved.

**Organizational**

- Library Trustees vacancy: no new updates to date

**Visitors/Hear and act on reports of Town Officer and Committees**

- Lister:
  - Advises new Grand List software from State, no cost, in addition to NEMRC and completely compatible with what the Town currently has
  - Requests approval to file extension for lodging the grand list. It is anticipated to be on time to keep tax bills on schedule, unless the State does not provide the current use information needed. Steve made motion to approve extension, Fred seconded; approved
- Conservation Commission: email circulated early from Dave Paganelli, who has a volunteer (retired logger) wanting to do timber stand improvement, under his supervision. Delsie to obtain his name (as requested by Fred) and Dave reports he has done this before, for Newbury. Discussion had on any possible liability implications. No opposition from SB members

**Review Treasurer's Financial Statements/Journal Entries** – emailed by Treasurer

- Financial statements: shared earlier via email and reviewed, no issues found. Comment made that Treasurer doing great job with separating and categorizing expenses to appropriate funds
- Resolution and Tax Anticipation Note (TAN): shared via email \$180,500 line of credit requested; amount slightly higher than originally planned, given COVID. 2.25% interest rate.
  - Fred made motion to approve resolution of TAN borrowing, Steve seconded; unanimously approved
  - Steve made motion to approve TAN line of credit document, Fred seconded; unanimously approved
  - Fred made motion to approve Tax Certificate of TAN, Steve seconded; unanimously approved

**Roads/Land**

- VTrans Grant Package and Class II Road Grant: Deadline extended to May 15<sup>th</sup>
  - Status of Grant In Aid/Class II Road (paving) grants: deferred until next Spring, all in agreement
  - VTrans Annual Highway Financial Plan and Certificate of Compliance: shared via email. Steve made motion to approve and sign, Fred seconded; approved

**Public Safety/Ordinance Enforcement**

- COVID-19 response:
  - Town Office compliance with Executive Order Addendum 10 & 11 (Safety Officer): Delsie/Peggy both certified, signage being prepared/obtained. Possible town offices reopening next week

- Tuesday Noon Group: 25-28 families, 80-90 people currently being served
- Request for regional MRE distribution
- 2020 Local Emergency Management Plan (LEMP): submitted and being prepared into hard copy books to keep several copies
- Water usage in building down from previous month, as expected (given closures)

### **Old Business**

- Morrison Solar array/preferred site for Steven Rd.: Delsie visited to assess, no major issues noticed at this time. Fred made motion to support project, Steve seconded; approved
- Illegal dumping 2750 Rte 244 (Ordinance and DEC enforcement): DEC Enforcement previously notified, still no updates. Sarah Copeland-Hanzas notified of situation as well
- Abandoned pick-up truck gone from transfer station
- Green Up Day rescheduled to May 30<sup>th</sup>

### **New Business**

- Excess Weight Permits: nine (9) received, processed

### **Other Business/Agenda Items (to be acted on at next regular meeting)**

- Rivendell Annual Meeting: informational meeting 5/5 and 5/16 via Zoom, mailing seems to be executed successfully, no complaints

### **Sign Orders**

Fred made motion to approve orders, which were reviewed and signed by Delsie and Steve, as previously approved (through the end of May). Bruce seconded motion; unanimously approved.

### **Review Correspondence**

### **Upcoming Events**

Fred made motion to adjourn meeting, Bruce seconded; unanimously passed. The meeting was adjourned at 6:37 pm.