

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday May 16, 2016**

**Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer**

The meeting was called to order at 5:30 p.m.

Steve moved to approve the minutes of the May 2, 2016 Regular Meeting; Fred seconded; passed.

**Visitors/ Hear and act on reports of Town Officers and Committees**

- Update Tri-Town Lake Fairlee Dam Committee – Steve/Fred – Steve reported that he had just looked at the project. The coffer dam is in place, and the water behind it was being taken down a foot a day it and the exposed area looks dry. The project seems to be progressing on, if not ahead of, schedule.

- Discuss/Adopt new procedure for dam invoices/payments - The payment schedule was discussed, and what needs to happen to see that Hebert is paid in a timely manner. Steve moved to authorize the Treasurer to transfer the funds from the bond fund to the general fund based on the invoice approved by the Project Engineer and the Tri-Town Commission; and to process and send the payment based on these figures to the Treasurer of the Tri-Town Commission with the warrant approved by the Selectboard at a subsequent meeting; Bev seconded; passed.

- Planning Commission update/ Muni Planning Grant – Al – Al reported that the Planning Commission has had its first two meetings. A joint meeting between the Planning Commission and the Selectboard is scheduled for June 13<sup>th</sup> at 7pm. Fred moved to appoint Andy Peterson to the Planning Commission; Steve seconded; passed. It was noted that based on proposed developments in the region, the Town Plan needs to include both the types of development the Town wants and does not want. Delsie noted that it may be necessary to discuss building permits solely as a way of keeping track of what is happening in town and to assure that the Grand List is up to date.

**Review Treasurer's Financial Statements/Journal Entries – next meeting**

**Roads**

- Review RFP for Wild Hill re-paving – Paving bids are due at or before 5:30 p.m. June 6th; the date of our next meeting.

- Logging access permit Middlebrook Road Cray/Chris Clark – The paperwork hasn't been received yet. However it was noted that the access point will require crossing the brook for logging; they will have to bring in some kind of temporary bridge to cross the stream.

- Workers' Compensation -- The Town is contesting the increase in Worker's Compensation resulting from the recent audit. The increase is related to contractor Rowell's Grading. Delsie emphasized that this is a change in PACIF's policy, not a deficiency in documentation by Rowell. Rowell will submit a revised 2015 invoice which separates machine expense from operator expense.

- Approve Malmquist's driveway – Based on Steve's inspection, Delsie moved to approve the driveway installation; Steve seconded; passed.

- Morelli – Nothing has happened as far as their driveway; Steve will follow up with them again to get it redone as approved.

**Public Safety/Ordinance Enforcement**

- Update of Local Emergency Operation Plan – Al – It is ready to submit to TRORC; it will be taken care of.

- Dog bite complaint: Update/procedures – Delsie reported that the dog in question was licensed, and as Health Officer, she checked with the veterinarian to assure that its rabies shot had been

updated since registration. She filed Dog Bite Reports with the Town Clerk. The dog was in its own home when it bit the child (who was a relative). Therefore, this is a civil matter, and the Ordinance on Dogs does not come into play.

### **Old Business**

- Status: annual appointments for town offices/committees/commissions - no additional action.
- Follow-up re: illegal dumping on Rt. 244 - Bev: deferred
- Update re: mowing of Southworth Park – Delsie will talk to Hodge about doing it. Steve noted that on June 18th the Westshire ATV Club would have a work day to rebuild the park's picnic tables and do other needed maintenance there.
- Resolve commuter/day care parking/drop-off issues – Delsie will contact Andy Moore about signage. The Tree Warden (Fred) will look at the trees around the playground; Sheila is concerned about overhanging branches.

### **New Business**

- Approve/process overweight truck permits – Bev took care of the 3 that were received.

### **Other Business/Agenda Items** (to be acted on at next regular meeting) –

- Planning Commission tasks

Bev moved to sign the orders; Steve seconded; passed.

The meeting was adjourned at 6:35 p.m.