

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, June 3, 2019 6pm**

Present: Beverly Jo Ash, Fred Cook, Bruce Durkee, Delsie Hoyt, Steve Malinoski

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the May 20th regular meeting were reviewed. Bruce made motion to approve minutes, as corrected, Fred seconded; approved.

Organizational

- GUVSWD: Town representative still needed for quarterly meetings (required). Bruce Durkee volunteered to fill this position

Visitors/Hear and act on reports of Town Officer and Committees

Review Treasurer's Financial Statements/Journal Entries

- 2018 Audit underway: need for expenses to be correctly posted to correct fund. Delsie shared with the SB the careful attention needed when signing orders to correctly expense a disbursement to the correct fund ensure correct budget reporting and assist with audit reviews

Roads/Land

- Grant In Aid: Town awarded \$8,100, awaiting Letter of Intent from TRORC
- Patrick Ross (stream engineer) needs to inspect a few areas prior to proceeding (Manley Hill Rd, Beaver Meadow Rd and culvert/possible stream on Bear Notch Rd) : pending

Public Safety/Ordinance Enforcement

- Public water supply/compliance process for Community Building:
 - Steve heard from Alliance, who they advise they may be able to start work at the end of June
 - Question remains on who needs to clear out room in Community Building to coordinate for timing of work. Steve to clarify with Alliance
 - Delsie working with the bank to provide necessary documents required for funding; expected completion next week
 - Barry Larsson coming tomorrow (6/4) for regularly scheduled lead test
- ATV ordinance:
 - The SB reviewed the existing ATV ordinance and wants to make a revision to add DOT helmet use requirement for all riders under the age of 16
 - Steve and Bruce to review State ordinance to add similar language to Town ordinance for change, to present at the next SB meeting
 - Review/updates are being made in collaboration with the Westshire ATV club in making sensible changes to ensure safety
 - VASA landowner and of town roads permission: Bev made motion to approve and sign the annually submitted form; Fred seconded; approved. Steve and Bruce abstained from voting as they are/were VASA members

Old Business

- Brushwood Forest - revisions to offer for bid for purchase of additional land
 - UVLT continues to work on this along with the VT Housing and Conservation Board
 - Price remains as is, but there have been some minor proposed changes the seller's attorneys wish to make. Paul Gillies, Town Attorney, needs to review before SB agrees to and signs changes
 - One specific concern is the need to ensure it is and remains in current use to prevent owner from being penalized
 - VT Housing and Conservation Board meets 6/27, all paperwork needs to get to them by 6/10
 - Steve made motion to have Paul Gillies review the changes and if approved, to authorize Delsie to sign on behalf of SB to proceed with contract, given the time constraint. Bev seconded the motion; unanimously approved
- Disposition of tax sale properties: Beanville property, King Hill property: pending
- Revising town website: preparations ongoing, further action deferred
- Bean Hall: roof leak and estimate for Community Building cupola repair. Delsie waiting on Randall Hoyt; Discussion had on seeking alternate roofing contractors to move along

New Business

- Community Building capital projects and general clean-up: Develop short-/long-term capital project plan/budget. Bruce recommends taking several hours to walk through and assess building needs
- VT Appraisal Co. assessment contract renewal: pending
- Grand List lodged; total is \$724,458, up slightly from last year. Waiting for figures from State to set tax rate
- Excess Weight Permits: none

Other Business/Agenda Items (to be acted on at next regular meeting)

- Review lease for Creative Spirit
- Loan from Bank
- Community Building septic system: Steve contacted Jay's Septic to inquire on camera inspection with Matt Howe. Steve and Bruce to plan to run dye test to check on theory they have with issue

Sign Orders

Bev made motion to sign orders; Fred seconded the motion; unanimously passed.

Review Correspondence

Upcoming Events

- June 29th, 'Touch a Truck' West Fairlee Volunteer Department – Village Green

Bev made motion to adjourn meeting, Steve seconded; unanimously passed. The meeting was adjourned at 7:16pm.