

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, June 19, 2017 6pm**

**Present:** Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski

**Clerk:** Nina Schwartz

**Visitors:**

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the June 5, 2017 regular meeting were reviewed and corrected. Steve Malinoski made a motion to approve, as corrected; Bev Ash seconded the motion; passed.

**Organizational**

- Delsie noted the Board was very pleased with the newly adopted formatting of the Selectboard meeting minutes, as completed by Nina Schwartz, clerk.

**Visitors/Hear and act on reports of Town Officer and Committees**

- Town Plan: the Board has received notification of approval from TRORC.
  - Traffic count survey to be part of the plan.
- Geer Dam: Al Pfeifer submitted report via email - public meeting set for 6/29 @ 6:30pm at Town Office. The organization overseeing the removal has awarded the job to Chief Bogey Excavation
- Planning Commission has set 9/17 (tentatively) to hold a town forum to discuss the town survey and to solicit other ideas for the new town plan. Only about 85 surveys to date received out of approximately 400 sent.
- Delsie led brief discussion about a concern regarding the Selectboard checking in to any/all grant funds. Delsie has commented it is her belief the Board has done so and has sought out the ones most in line with Town priorities at the time they are presented/received, and done so in a timely manner. She is looking into the matter to be sure there is no missing or mis-information that needs attention.

**Financial**

- To be reviewed at next meeting for mid-year evaluation.
- Sullivan and Powers post audit meeting takeaways:
  - Recommendation made to establish a binder to post journal entries for easy reference/access.
  - Establish overview of capital funds to determine purpose, as voted, and note source of revenue.
  - Review Fraud Policy and also Conflict of Interest policy annually at the same time.

**Roads/Land**

- Pending driveway access approvals: Morelli matter-still pending, Steve has been unable to reach him via phone; next action to send letter.
- Discuss/compose letter of interest for 'Grant in Aid' program for municipal roads:
  - Robinson Hill: drainage work/gully erosion. Match money could come from ATV club and VASA; we need to provide 20% local match. Deadline for submission July 5<sup>th</sup>. Project needs to be done by October 15<sup>th</sup>. Two Rivers/Regional Planning Commission to be asked to help us put proposal together and complete report template for best management practices and to ensure we comply with guidelines. Bev Ash, made motion to submit letter of intent for grant; Steve seconded; approved.

- Delsie started working on updating town culvert inventory starting at Bradford line, a work in progress. Many culverts have been added/updated over the last ten years. This is updated information required by Two Rivers to be completed by 2019.

### **Public Safety/Ordinance Enforcement**

- Trash ordinance enforcement/ticketing/Bergholm property: Any further information/action still pending.

### **Old Business**

- Initiating compost services: Delsie to contact Bob Sandberg, Cookeville Compost to confirm arrangements.
- Lighting upgrade to Lister/Selectboard office: still pending with Tilden Electric.
- Renewal of Creative Spirit lease: Board discussed increase in utility usage and possible root causes. Bev made motion to increase by \$50, Steve seconded; approved.
- Dog licenses: John Peaveler working with Staci Sargent on list of delinquent dog licenses for enforcement.
- Property on bank of Beanville Rd: call received from individual questioning the replacement of private bridge on this property. This is not town's responsibility.

### **New Business**

- Next Selectboard meeting July 3<sup>rd</sup>: voted to keep as is in spite of the upcoming holiday.
- Reminder received from GUVSW Board of Advisors that a community representative is greatly needed to attend quarterly meetings in Hartford, VT. Delsie to again post on the list-serv for community interest.

### **Other Business/Agenda Items** (to be acted on at next regular meeting)

### **Sign Orders**

- Bev made motion to sign orders; Fred Cook seconded the motion; passed.

Bev made motion to adjourn meeting, Fred seconded; passed. The meeting was adjourned at 6:55pm.