

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, July 2, 2018 6pm**

Present: Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski

Clerk: Nina Schwartz

Visitors: Doug Dresser

The meeting was called to order by Delsie Hoyt at 6:00pm.

Minutes of the June 4th meeting were reviewed. Fred Cook made motion to approve minutes, as amended; Steve Malinoski seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Doug Dresser feeling harassed by members of the WF Fire Dept. based on questions he posed to the Fire Dept. during Town Meeting Day. The SB was in agreement that Doug did not make any accusations of fraud or theft during Town Meeting and although sympathetic to his situation, notified Doug that the Fire Department is an independent organization, and as such the matter is not for the SB to manage. It was suggested Doug document his grievance in writing.

Organizational

- Planning Commission positions/Library Trustees vacancies: ongoing.

Financial Statements/Journal Entries

- Steve commented on almost being on budget with allocation for Lister. Delsie commented, with unanimous agreement, on the great work Peggy Burden is doing. The SB continuous to support her efforts, as she is our only Lister for the Town at present.

Roads/Land

- Notice of Intent for Municipal Roads General Permit: Steve made motion to endorse letter of intent for the town's participation, Fred seconded; unanimously approved.
- TRORC contract re: MRGP inventory/Better Roads grant: Bev made motion to approve contract, Fred approved; unanimously approved.
- Beebe Pond/lake encroachment permit: still pending updates from Todd Eaton
- Grant in Aid project: estimate pending with Jonathan Blake/Delsie
- Highway Access ordinance, application and specifications (driveway permits): The SB reviewed details and decided on:
 - 45 day waiting period before work can begin
 - Final inspection must be done within 14 days after completion.
 - Issuance of written permit to be done within 30 days after final inspection and not valid until recorded in the town records at the expense of the permittee.
 - Authorization of 'Notice of Permit' to expire one year after issuance of notice.
 - Responsibility for culverts and headwalls are of the property owner.
 - Application form and notice of permission to proceed to be on one form – Delsie to continue working on this.
- Mowing – Fred asked about mowing, Delsie has a call in to Murdow Limlaw to check on status

- Road sweeping: Delsie reports Jonathan Blake advises vendor with daily rental not available, other vendor weekly or monthly

Public Safety/Ordinance Enforcement

- E9-1-1 (Nina Schwartz):
 - 1965 Wild Hill Rd: Delsie to contact Tyler Hermanson at the E9-1-1 Board to further discuss and hopefully resolve to allow Nina to change address/number to conform to E9-1-1 requirements: pending.
 - E911 address compliance: Joe McPherson has approved inclusion of public safety notice on E911 address compliance with upcoming tax bills to be sent out to property holders.
 - Austin Rd: private drive with three houses off this location, which requires a naming of a road, per E9-1-1 standards. Nina to research this - ongoing.
- Public water supply/compliance process for Community Building: Steve reports Ben Montrose has confirmed via email a non-transient/non-community system is needed. Now waiting for Patrick for state permitting.

Old Business

- Revising town website: in progress
- Ordinance for Brushwood's French property: pending
- Brushwood Forest Current Use/Forestry Management: RFP in process
- Trash ordinance/update: ongoing with Bev Ash
- Community Building phone system: Delsie has learned voicemail feature can be obtained through EC Fiber for \$3/mo per voicemail box. Four boxes needed. Delsie to discuss with Town Clerk for input before SB makes any decisions.

New Business

- Process Excess Weight Permits: none new
- Email from resident on Heatherfield Rd re: guinea hens and pea hens running loose, junk and fence between properties being in poor repair. SB to go by to look over, but generally appears to be a private/civil issue amongst neighbors

Upcoming Events

- Prouty Ultimate: July 13th, race route coming through town
- August 11th – Household Hazardous waste collection in Bradford

Sign Orders

Bev made motion to sign orders; Fred seconded the motion; unanimously passed.

Review Correspondence

Bev made motion to adjourn meeting, Fred seconded; unanimously passed. The meeting was adjourned at 7:04pm.