

**Approved Minutes  
West Fairlee Selectboard Meeting  
Tuesday July 5, 2016**

**Present: Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer**

The meeting was called to order at 5:30 p.m.

Fred moved to approve the minutes of the June 20, 2016 Regular Meeting; Steve seconded; passed.

**Visitors/ Hear and act on reports of Town Officers and Committees**

- Update Tri-Town Lake Fairlee Dam Committee: Steve/Fred - Steve went by the dam site before the meeting, and noted that it had changed considerably in the two weeks since his previous visit. Along with other financial statements, Treasurer Joe MacPherson sent a progress report on funds drawn from the bond for West Fairlee's share of the dam project.
- Planning Commission: Al - Monday's meeting will be with Two Rivers Ottoquechee Regional Planning who will assist with the Municipal Planning Grant and update of the Town Plan.

**Review Treasurer's Financial Statements/Journal Entries** – Delsie forwarded the Treasurer's financial statements via email. The journal entries were reviewed and discussed; there are a couple technical questions for the Treasurer. Current cash flow statement indicates that, as usual, available funds may be close by the end of July; but Joe has already discussed the possibility of a small tax anticipation note with the bank.

**Roads**

- VTrans grant monitoring visit July 6, 2016 9:00 a.m. - Someone from VTrans will be coming to review our record-keeping for all grants received since 2013.
- Follow-up re: roadside mowing - Delsie will follow up with Murdo Limlaw about the roadside mowing.
- Update – Jennings Road driveway – As of last weekend, they had roughed in the driveway where it's supposed to be; Steve will continue to check up on it.

**Public Safety/Ordinance Enforcement**

- Speed/safety patrols by OCSD - Patrols have been requested for Middlebrook, West Fairlee Road, and in the Village.

**Old Business**

- Follow-up re: illegal dumping on Rt. 244 – Bev is working on the letter.
- Resolve commuter/day care parking/drop-off issues – signage – Delsie has talked to Andy, but the wording still needs to be worked out.
- Follow-up Community Building fuel price – Delsie stopped by Perry's; they will continue their favorable pricing for the Town fuel.

**New Business**

- Request/Policy re: use of Town property for event – There is a request to use the Town green & gazebo for a wedding. The current policy for use of town facilities (including parks)

was reviewed, and there were suggestions for minor revisions. Private events require purchase a “tulip” -- temporary liability -- purchased through the VT League of Cities and Towns. The policy prohibits use of alcohol and smoking on Town property; and revisions will add electronic cigarettes in that. Revisions will be made to policy and request form before taking further action.

- Discussion re: off premises signage – business signage – A local business had requested to erect a sign. The VT billboard law has jurisdiction and the business was referred and emailed the link to the State site.

- Approve/process overweight truck permits - Bev

**Other Business/Agenda Items** (to be acted on at next regular meeting)

- Approve Municipal Planning Grant

All moved to sign the orders; Fred seconded; passed.

**Review Correspondence** – Park-n-Ride grant announcement. We currently have other priorities; and funds are extremely limited statewide.

The meeting was adjourned at 6:24 p.m.