

**Approved Minutes
West Fairlee Selectboard Meeting
Monday July 6, 2015**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

The meeting was called to order at 5:30 p.m.

Additions to the Agenda – roadside mowing – set the tax rate

Bev moved to approve minutes of the June 15, 2015 Regular Meeting with minor typo corrections; Steve seconded; passed.

Review Treasurer’s Financial Statements/Journal Entries (1st mtg. of month)

The complete six-month financials will be reviewed at the next meeting.

Roads

- Paving/reclamation plan for Wild Hill/ bidding – Wild Hill still isn't marked.
- Roadside mowing – The Blakes would like to give up the mowing contract. Options for other contractors were discussed. Delsie will contact and get estimates.
- Brown Road: discussion of discontinuance/gate – Fred has been unsuccessful at getting hold of Bill Richter, and his gate is still there in spite of his promising to move it as soon as the ground thawed.

Public Safety/Ordinance Enforcement

- Trash Ordinance – review/enforcement, Beanville Road – Bev will compose a letter which can be used to enforce the ordinance.
- Upper Valley Ambulance Committee – Fred Cook moved to appoint Cory Austin to the Upper Valley Ambulance Advisory Committee; Al seconded; passed.
- Delinquent dog list/set annual fees/policies – This needs to be turned over to our dog officer, John Peveler.

Old Business

- Status: Charter/Treasurer search – Committee Member, Brenda Blair is preparing an ad which will be placed in newspapers and other outlets. There is now a job description for the position, which helped write the ad and will help us in the interview process.
- Status: Community Building signage – Signage is complete and thank you to Steve Malinoski for putting it up. It looks great! Andy will drop off the invoice next week.
- EC Fiber bundled services – Al is still trying to get hold of them to work out details; we should know this week.
- Planning Commission – We still need members for the Planning Commission; Delsie will put it on the listserve again.

New Business

- Fitness class on green – Delsie emailed our insurance underwriter about the fitness class on the green. PACIF thought risk was small since the instructor has professional liability; but an agreement and certificate of coverage on file will further protect the Town. Delsie has written up the agreement and the teacher of the class is sending the certificate of coverage.
- Extend logging contract with Slayton – Slayton is not finished logging in Brushwood; Dave Paganelli will draw up an extension if we approve, and no objections were raised.

- Renew Tax Map contract w/ Cartographic Assoc. - Steve moved to renew the contract with Cartographic Technologies; Bev seconded; passed.
- Lake Fairlee Dam Replacement -
 - Review draft Construction Agreement - (to be sent by D&K) – This isn't here yet.
 - Action Items: Review /Approve Bond Financing – With a quorum of the Selectboard present, Steve moved to sign the Resolution and Certificate for the Lake Fairlee Dam bond; Fred seconded; passed.

The bond sale notice and certificate has been signed by Staci Sargent as Town Clerk.

Bev moved to sign the Public Works Improvement Bond certifying that this is a public works project benefiting the Town; Steve seconded; passed.

Bev moved to sign the Tax Certificate which assures that monies from the bond will be spent appropriately; Fred seconded; passed.

Fred moved to approve and sign the loan and bond purchase agreement with Merchants Bank with a fixed rate of 2.75%; Al seconded; passed.

- Set tax rates – Fred moved to warn a short meeting on Monday, July 27th at 5:30 for the purpose of setting the tax rate; Al seconded; passed.
- Tri-Town Commission – Al moved to approve the slate of Fred Cook, Steve Malinoski, and Skip Brown for the Tri-Town Commission; Bev seconded; passed. Al moved to endorse the appointment of Melissa Gahagan, Fairlee's Treasurer, as Treasurer for the Tri-Town Commission; Steve seconded; passed.

Other Business/Agenda Items (to be acted on at next regular meeting)

- Options for covering our paper (recycling) so that it stays dry and we get more for it

Bev moved to sign the orders; Al seconded; passed.

The meeting was adjourned at 6:22 p.m.