

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, July 16, 2018 6pm**

Present: Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6:03pm.

Minutes of the July 2nd meeting were reviewed. Bev Ash made motion to approve minutes, as noted. Steve Malinoski seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

Organizational

- Planning Commission: Grover Boutin recommended for appointment. Fred Cook made motion to accept appointment, Bev seconded; approved.
- Town Forest Fire Warden: 5-year re-appointment of Jim Hafford, as per his request. Steve made motion to approve, Fred seconded; approved.

Financial Statements/Journal Entries

Roads/Land

- Roadside mowing: Murdow Limlaw has agreed to take on town mowing. SB reviewed details of Contract of Services. Fred made motion to sign and extend contract to Mr. Limlaw, Bev seconded; approved
- Beebe Pond/lake encroachment permit: still pending updates from Todd Eaton
- Better Roads Grant/culvert inventory: received certificate of insurance from TRORC
- Grant in Aid project: Rita Seto (TRORC) coming 7/23 (tentatively) for site visit for Manley Hill Rd./Mill St. segment
- Highway Access and Driveway Ordinance, Application and Specifications:
 - Review update, as decided in last meeting
 - Fred made motion to adopt the ordinance, as written. Bev seconded; unanimously approved
- Washout on Blood Brook Road/Cook Hill caused by runoff. To be addressed
- Road Foremen's meeting July 24th at 9:30am, Chelsea Town Garage, re: legal aspect of implementing MRGP

Public Safety/Ordinance Enforcement

- E9-1-1 (Nina Schwartz):
 - 1965 Wild Hill Rd: Delsie to contact Tyler Hermanson at the E9-1-1 Board to further discuss and hopefully resolve to allow Nina to change address/number to conform to E9-1-1 requirements: pending
 - Austin Rd: Nina to research this - ongoing
- Public water supply/compliance process for Community Building: Steve reports still waiting for Patrick for state permitting

Old Business

- Brushwood Forest Current Use/Forestry Management/RFP: Delsie shared rough draft for review, to be shared with County Forester, Dave Paganelli for further input
- Revising town website: in progress
- Community Building phone system:
 - Delsie advises all in agreement (Clerk/Lister/Treasurer) that EC Fiber voicemail feature would be helpful to resolving issues
 - Key Communications provided quote with various options in replacement phone systems, ranging \$1,600-2,500

New Business

- Warn special Selectboard Meeting for July 23rd at 6pm for purpose of setting tax rate.
 - Education Tax rate reveals West Fairlee's Homestead tax rate has decreased by about \$0.07
 - Steve made motion to warn for meeting at the date/time, Bev seconded; approved
- Creative Spirit lease in Community Building: SB discussed details of renewal, with Delsie to redraft lease to be reviewed/approved for July 23rd meeting
- Historical Society: current copy of Certificate of Insurance needed
- Orange County Sheriff contract: increase in hourly rate from \$42/hr to \$46/hr mid-contract, effective July 2018
- Park Ordinance: needs updating. A revised copy (draft) introduced with inclusion of Southworth Park, Village Green, and Brushwood Forest for review
- Annual audit complete: a few questions to be responded to, all within reason

Review Correspondence

- VT Dept of Public Safety Fall Emergency Preparedness Conference at Lake Morey Resort, Sept 7th & 8th

Upcoming Events

Westshire ATV Club moonlight ride and barbeque: August 25th, Miller Mountain. Meet at trailhead at Bear Notch at 6pm

Sign Orders

Bev made motion to sign orders; Steve seconded the motion; unanimously passed.

Review Correspondence

Bev made motion to adjourn meeting, Steve seconded; unanimously passed. The meeting was adjourned at 7:10pm.