

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, July 17, 2017 6pm**

**Present:** Bev Ash, Delsie Hoyt, Steve Malinoski, Al Pfeifer

**Clerk:** Nina Schwartz

**Visitors:**

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the July 3, 2017 regular meeting were reviewed. Bev Ash made a motion to approve the minutes, as recorded; Steve Malinoski seconded the motion; passed.

### **Organizational**

#### **Visitors/Hear and act on reports of Town Officer and Committees**

- Health Officer: re: status health order on rental property. Delsie reports major issues are resolved, still a few, minor issues pending and being addressed.
- Tri-Town Commission meeting:
  - Lake Fairlee Dam:
    - Steve has not heard anything new from Joe McPherson or James Dixon on upcoming payment due. Delsie confirmed Joe McPherson did receive invoice and has sent payment.
    - Spillway control: Steve confirmed with Dubois & King the design of the dam has spillways to keep the water level within tolerance for water level stability. Therefore, there is no issue with someone being responsible for monitoring/maintaining water level. It is just recommended the spillways are manually opened and closed twice a year to ensure they are working properly for maintenance.
    - Brushwood Forest study: email received from Peggy Willey; graduate student is proposing to do a study of the forest. The board is supportive of this.
  - Geer Dam: email update from John Benjamin-Board of Adjustments is pushing along paperwork for dam removal.
- Planning Commission: Al Pfeiffer reports the Town Plan is moving forward, last of surveys received; overall low response.

### **Financial**

#### **Roads/Land**

- Grant In Aid Program: confirmation of submission received. Next step is to schedule TwoRivers to make site visit for proposed project.
- Robinson Hill erosion hotspot: Steve to have Johnathon contact Doug from the Westshire ATV Club regarding \$325-350 estimate on material; there seemed to be some question/lack of communication on this information.
- Storm assessment and plan:
  - Beaver Meadow Rd: Delsie received email from Michael Blakslee of VTrans District 4; has given estimate of \$5-7k for repairs. Unsure at this time whether damage is sufficient to qualify for FEMA/State emergency aid. Bid process required for contractors for final

repair (does not apply for emergency repairs), as the town does not have their own road crew.

- Culvert/driveway culvert overflow- Saw Mill Hill (incline before Blood Brook Rd): resident concerned culvert running under the front of his property not adequate to handle discharging water. Has requested the town take on responsibility of replacing with bigger culvert. The Board discussed it is likely beneficial to locate the culvert on the hill (above property) and resize it to improve the overall flow in the area.
- Pending driveway access approvals: Steve received return phone call from property owner. He seems amenable to working to on a resolution, but has had no luck with communication back from contractors. Intends to continue to work on this.

### **Public Safety/Ordinance Enforcement**

- Trash ordinance enforcement/ticketing/Bergholm property:
  - Bev gave paperwork to sheriff, who was going to check the schedule on when they will be able to schedule ticketing. Pending with sheriff.
  - Town ordinance to be reviewed for possible future revisions/improvements.

### **Old Business**

- Lighting upgrade to Lister/Selectboard office: still pending with Tilden Electric.

### **New Business**

- Setting tax rate: material/worksheet reviewed and some questions found. Delsie contacted the Peggy Burden, Lister, to seek clarification. Special meeting proposed for Monday, 7/24, at 5pm to set 2017 tax rate. Steve made motion to schedule meeting, Al seconded; approved.
- Cat Spaulding has requested to be appointed to Conservation Commission: Bev made motion to approve, Al seconded; approved.
- Cemetery Commission: letter received requesting \$1k additional to remove trees; needs crane to complete job. Motion not needed; duly noted.
- Report that horses running in church driveway; some concerns on safety. Private property, not Town's jurisdiction.
- Merchant's Bank has merged with Community Bank and requested an update of the 'Authorization of Resolution' form to keep on file. Al Pfeiffer made motion to sign, as written up, Bev Ash seconded; approved. Copy returned to Treasurer.
- Electrical usage unexpectedly up at Bean Hall. Source of sudden usage unknown; Delsie checked the building; further investigation needed.
- E911 update project: Nina Schwartz offered to take on task. Delsie to obtain further details and provide to Nina. Bev Ash made motion to approve Nina to project, Steve Malinoski seconded; approved.

### **Other Business/Agenda Items (to be acted on at next regular meeting)**

- Financial self-audit

### **Sign Orders**

- Bev made motion to sign orders; Al Pfeiffer seconded the motion; passed.

### **Upcoming Events**

- West Fairlee Volunteer Fire Dept. chicken barbeque, Saturday, 8/5, 4-7pm.

Bev made motion to adjourn meeting, Al seconded; passed. The meeting was adjourned at 7:09pm.