

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, August 21, 2017 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeifer

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the August 7, 2017 regular meeting and the July 24, 2017 special meeting were reviewed. Fred Cook made motion to approve the minutes, as recorded; Bev Ash seconded the motion; passed.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- Town Health Officer: solicitations of recommendation-deferred to next meeting.
- Tri-Town Commission/Lake Fairlee Dam: Steve Malinoski reports on two estimates received – from Cramer Electric and Cole Electric - for electrical work for the dam, the attached guest house and unattached south shack. The Board was asked to comment on, discussed and unanimously supports the Cramer Electric bid – to not exceed \$6,000. It was also agreed immediate action suggested to be taken to proceed from all parties involved, as this issue has been delayed long enough.
 - A stream of water is also running under and around the dam that warrants further attention.

Financial

- FY2016 audit draft and management letter: Sullivan Powers has offered to review audit results.
 - Discuss/compose 'response to management' letter: three specific recommendations to be addressed. Delsie to consult with Joe McPherson for information and will compose a letter to be reviewed at the next meeting.
 - Review/respond to representation letter: Fred made motion to sign and return representation letter to Sullivan Powers, Steve seconded; unanimously approved.

Roads/Land

- 2017 contract with Rowell Grading: reviewed. Steve made motion to accept and sign contract, Fred seconded; unanimously passed.
- Grant In Aid Program: notice to proceed on Robinson Hill Rd received from Rita Seto. Three loads of material to be provided by Westshire ATV Club, VASA to match, for a total of six loads of material, which will provide part of the required match for the grant. The ATV Club has asked the Selectboard for permission to brush cut area on Robinson Rd for this project, as part of the club's work projects. The Board unanimously approves.
- Email received from Patrick Ross re: sag in road near pond on Middlebrook Road. Patrick will be looking further at that.
- FEMA eligibility Beaver Meadow Road washout: mandatory meeting Thursday, 8/24, with FEMA to possibly qualify-Delsie to attend.
- Pending driveway access approvals: pending until September.
- Roadside mowing: Delsie to contact Murdo Limlaw.

Public Safety/Ordinance Enforcement

- Compliance with 'public water supply' for Community Building: Delsie to contact Ben Montrose of DEC Drinking Water Protection regarding paperwork and testing to comply.
- VT Emergency Preparedness Conference: September 15th & 16th Lake Morey Resort

Old Business

- Community building propane quotes: four quotes received and reviewed. Bev made motion to accept bid from Dead River, Steve seconded; approved. Delsie noted that due to its age, the fuel tank will need to be replaced regardless of fuel provider.

New Business

- WFVFD tax exemption renewal: Due to an oversight by Selectboard in warning March 2017 Town Meeting, a special town meeting is now needed for town to vote on exemption. Board to decide on proposed meeting dates at next meeting.
- Community Building: door jamb on the park-side of the building needs to be replaced. Delsie to contact Joe Sampson on estimate and general water abatement in that area.
- Light switch in front hall/entrance to daycare center/library needs to be replaced. Delsie to have Tilden Electric to address.
- Cemetery Commission: computer in need of anti-virus protection renewal. Delsie clarified such needs are to be determined and appropriated by the Cemetery Commission, but the Selectboard appreciates the advance notification.

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

- Bev made motion to sign orders; Al Pfeiffer seconded the motion; passed.

Upcoming Events

- Rivendell Ramble 4 Mile Run: September 17th, 8am - noon, Westshire Elementary School
- Big trash/tires/fluorescent bulbs: Saturday, October 14th (NOT usual trash day!)

Bev made motion to adjourn meeting, Steve seconded; passed. The meeting was adjourned at 7:15pm.