

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, October 15, 2018 6pm**

Present: Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

Clerk: Nina Schwartz

Visitors:

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the October 1st meeting were reviewed. Steve Malinoski made motion to approve minutes, as corrected. Fred Cook seconded the motion; unanimously passed.

Visitors/Hear and act on reports of Town Officer and Committees

- Planning Commission/Town Plan: Peggy Burden submitted for review chapters on 'Introduction' and on 'Transportation'. SB questioned if the latest version was submitted for review as there seemed to be some outdated information on chapters to review. Suggestion to be made to date draft to avoid confusion/uncertainty. Delsie and Al to double check with Peggy
- Health Officer/ re: Jennings Rd camp rental: notify DEC Permit Specialist – Bridget Brennan notifies the SB the property owner is renting this primitive camp (occupancy 60 days or less for the year total) and there is concern about water quality. Third or fourth recurrence and SB has also previously advised cannot be rented without State wastewater permit for change of use to year-round occupancy. Bridget working on water testing and SB to follow through with procedure to notify him in writing.

Organizational

Financial Statements/Journal Entries

Roads/Land

- Heatherfield Rd. plowing: letter received from resident complaining about placement of plowed snow. SB discussed and is satisfied the road is being maintained to standard and no salt is being used as it is a gravel road.
- Grant In Aid project Manley Hill/Mill St: Rita Seto to inspect progress and Treasurer is correctly allocating funds as needed
- Beebe Pond/lake encroachment permit: pending check w/Blak Top on status
- Slope easement, O'Hearn re: culvert guardrails: pending

Public Safety/Ordinance Enforcement

- E9-1-1 (Nina Schwartz):
 - Aloha Hive Camp/Wilson Rd: Delsie to reply to Chris Overtree advising the SB's agreement and support of the above; and that Nina will be in touch with him - pending
- Public water supply/compliance process for Community Building: Construction permit – ongoing. Ruggles Engineering working on bidding process
- Law enforcement/possible collaboration with Thetford: pending – awaiting possible meeting dates

Old Business

- Revising town website: in progress. Cat Spaulding working on updates
- Community Building maintenance and upgrades:
 - Flooring quotes - ongoing
 - Tilden Electric has been contacted via email to address pending issues; awaiting reply
 - Phone replacement/upgrades: Fred Cook contacted EC Fiber to obtain information. Key Communications high cost may possibly be for features not needed/used. Recommended North Country Phone Service. Fred called and waiting for response.
- Animal Control Officer/possible collaboration with Mark McKee from Vershire Selectboard: pending communication between Delsie and Mark

New Business

- Process Excess Weight Permits: none
- Delsie to ask Joe McPherson for financial overview/draft for 2019 budget preparation

Review Correspondence

Upcoming Events

- Conservation Commission 'Riverfest', October 21st, 1-3pm – Westshire Elementary School
- Hearing re: discontinuance segments of Preserve Rd/Tebbitts Notch, Nov 8, 4th pm at Preserve Rd.

Sign Orders

Bev made motion to sign orders; Al seconded the motion; unanimously passed.

Bev made motion to adjourn meeting, Al seconded; unanimously passed. The meeting was adjourned at 6:46pm.