

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, October 16, 2017 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeifer

Clerk: Nina Schwartz

Visitors: Lee and Mary Clark

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the October 2, 2017 meeting were reviewed. Bev Ash made motion to approve the minutes, as noted; Fred Cook seconded the motion; unanimously passed.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- Planning Commission: Al Pfeifer reports Tom Baccei has requested a special meeting with the SB and Two Rivers-Ottawaquechee Regional Commission (TRORC) to include representative, Sarah Copeland-Hanzas, regarding tax reporting- Possible meeting date Monday, 10/23 at 5:00pm. Bev made a motion to accommodate that time/date; Steve seconded; unanimously passed. To warn of a special SB meeting.
- Tri-Town Commission: Steve reviewed budget for FY2017 Lake Fairlee Dam expenses, with regards to question on possible surplus balance. Board discussion followed, with conclusion that early uncertainty on costs for the project lead to the surplus.

Financial/Journal Entries

- Discuss/plan FY2018 budget development:
 - Review needed on highway contract, due the end of November, in upcoming SB meetings. Delsie to contact Jonathan to obtain needed data.

Roads/Land

- Temporary logging access Middlebrook Rd/Lee Clark: reviewed preliminary plans and arrange for upcoming site visit by Steve Malinoski and Jonathan Blake. Steve to take the lead on overseeing the project.
- Grant In Aid Program/Robinson Rd.:
 - Rita Seto of TRORC requested to take site pictures. Some bare grounds and seeding need to be addressed to comply with requirements; Rita's visit postponed until those issues are addressed by Jonathan Blake.
- Preparing for 2018 Municipal Roads General Permitting: ongoing. Delsie to share details with Jonathan for review.
- FY2018 highway grants projects:
 - Better Roads grant proposal: Required road erosion inventory funding available under 'Category A Projects'. Rita Seto/TRORC assisting with gathering that estimate for upcoming November 17th deadline.
 - Pending driveway access approvals:
 - Ed Morelli/Jennings Rd.: Steve contacted, work delayed until this week by contractor.

- John Morelli: unable to contact homeowner. Steve left copy of ordinance and form, with note requesting submission of form ASAP.

Public Safety/Ordinance Enforcement

- Compliance with 'public water supply' for Community Building: Steve left messages with Aldrich & Elliot and Vermont Rural Supply and is awaiting replies to continue.
- Trash ordinance enforcement/ticketing/Bergholm property: pending.

Old Business

- Bean Hall: response from town attorney is still pending.
- Town website revamp: Delsie spoke with Brian Stone on the Planning Commission on using their logo. Planning Commission prefers a version of it be used, but not the exact logo. To be continued.
- Update/ review of PACIF insurance coverage:
 - 'Property in the open' - Cemeteries, fences, signs, lights, benches can only be covered for specific issues. Replacement costs do not exceed deductible, so no coverage.
 - Library books are not covered, but computers are, as blanket for all Town equipment.
 - Inquiring on recreational coverage with supplemental coverage by providers.
 - Recreational use of town land (i.e. hiking): covered under VT state law and general coverage by the town.
 - Volunteers are covered by general liability.
 - Delsie waiting for the insurance agent to provide further details on insurance on future use of Bean Hall.
- Status – Dead River propane tank removal: still pending
- Delinquent Tax Sale: Delsie reports the town is not required to buy property particularly if risk or "brownfields". The SB to review list prior to the sale to review and decide on which properties on which to bid to protect financial interests of the Town. Delsie to review some questions with Town Attorney.

New Business

- GUVSWM/potential for additional recycling services: Tom Kennedy from GUVSWM advises building structure may be available to put on site, next to the salt shed to use as recycling collection site for electronics and fluorescent bulbs, etc. The Board agreed it would be a welcome resource and Delsie will continue to work on.
- Consulting support for Lister: Deborah Kingsbury from Vershire has been working with Peggy Burden, unofficially consulting and is requesting to formalize her services, to be compensated accordingly.
- Bev Ash made motion to go into executive session at 7:12pm to discuss a personnel issue. Al Pfeifer seconded; passed. Executive session ended at 7:18pm as noted by Al Pfeifer, Fred Cook seconded; approved. No action required.

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

- Bev made motion to sign orders; Al Pfeifer seconded the motion; passed.

Upcoming Events

- Delinquent Tax Sale, Saturday, October 28th at 11am, Community Building
- Nov. 6 Special Town Meeting: Renewal of WF Volunteer Fire Department tax exemption

Fred Cook made motion to adjourn meeting, Steve seconded; passed. The meeting was adjourned at 7:30pm.