

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, November 5, 2018 6pm**

**Present:** Fred Cook, Delsie Hoyt, Al Pfeiffer

**Clerk:** Nina Schwartz

**Visitors:** Bridget Brennan, Alexia Voithl

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the October 15<sup>th</sup> meeting were reviewed. Fred made motion to approve minutes, as corrected. Al seconded the motion; unanimously passed.

**Visitors/Hear and act on reports of Town Officer and Committees**

- Planning Commission/Town Plan: Delsie made progress with reviewing chapter on 'Transportation'. Delsie to share with Al Pfeiffer (PC)
- Library: A local resident has notified the SB of three residents willing to serve as new trustees – Ann Downing, Cat Spalding and Linda Boutin. Al made motion to accept nominations, Fred seconded; unanimously approved
- Health Officer/ re: 1067 Jennings Rd camp rental:
  - Property Valuation and Review confirmed it is still a camp until change of use permitting granted – none to date. As such, may only be rented intermittently and not to exceed 3 consecutive weeks
  - Violation is 3<sup>rd</sup>-4<sup>th</sup> recurrence and SB has also previously advised Mark Shay via registered letter that property cannot be rented without State wastewater permit for change of use to year-round occupancy
  - Bridget Brennan continues to work with Mark Shay, landlord and Alexia Voithl, tenant (who attended SB meeting), to remedy the issues in violation found in inspection finding of 9/28/18
  - First test for E.coli bacteria came back positive. Waiting for 2<sup>nd</sup> test results, collection done 11/1, taken from pump house
  - Conflicting information reported between Alexia and Mark Shay (through Bridget Brennan) on actions taken and those yet to be taken and cooperation between both parties
  - The SB and Bridget discussed the possibility of issuing emergency order to vacate in the near future and decide to revisit situation at next meeting

**Financial Statements/Journal Entries**

- 2019 budget development: Joe McPherson to send financial statements to assist SB with review schedule

**Roads/Land**

- Grant In Aid project Manley Hill/Mill St: waiting on quarry slips
- Blood Brook paving: completed
- Snow plowing: Jonathan asks for clarification with contract (SB budgeting) for plowing in October and in April. To be reviewed

**Public Safety/Ordinance Enforcement**

- E9-1-1 (Nina Schwartz)/Aloha Hive Camp/Wilson Rd:

- Delsie emailed Chris Overtree advising the SB's has opted not to discontinue Wilson Hill Rd and will order road sign and dead-end sign to post accordingly
- Nina emailed Chris to further support what Delsie had communicated and to advise renumbering/naming will proceed and be in effect as of January 1, 2018
- Chris responded he was still not in agreement with the decision and contact Sarah Copeland Hanzas to communicate his discontent
- Nina and the SB collectively agreed the decisions made were reasonable and necessary and will be into effect at the designated date, despite opposition
- Public water supply/compliance process for Community Building: construction permit received, Ruggles Engineering continues to work qualifying of bidding process
- Law enforcement/possible collaboration with Thetford: Delsie continues to try to coordinate meeting with Stu Rogers for discussion
- DEC permit required for Blood Brook conversion from seasonal to year round use: property owner has been informed

### **Old Business**

- Revising town website: in progress. Cat Spaulding working on updates with Stacy's collaboration. Renew GovOffice domain website.
- Community Building maintenance and upgrades:
  - Flooring quotes: estimates received from LaValley's and Valley Floors for commercial carpeting. Al made motion to go with LaValley's quote; Al seconded; approved
  - Tilden Electric scheduled for 11/7 to address needs of daycare
  - Phone replacement/upgrades: Fred Cook contacted North Country Phone Service. Waiting for return communication. Fred discovered Vonage as possible alternative – to be researched Delsie prefers to revisit offerings from Key Communication and suggests they provide an in-person visit. Delsie to contact them
- Animal Control Officer/possible collaboration with Mark McKee from Vershire Selectboard: pending communication between Delsie and Mark

### **New Business**

- Forestry management plan: Approve/sign contract for update of plan with Redstart Forestry. Al made motion to endorse; Fred seconded; approved
- Process Excess Weight Permits: none

### **Review Correspondence**

### **Upcoming Events**

- Hearing re: discontinuance segments of Preserve Rd/Tebbitts Notch, Nov 8, 4<sup>th</sup> pm at Preserve Rd.

### **Sign Orders**

Al made motion to sign orders; Fred seconded the motion; unanimously passed.

Al made motion to adjourn meeting, Fred seconded; unanimously passed. The meeting was adjourned at 7:50pm.