

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, November 19, 2018 6pm**

**Present:** Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeiffer

**Clerk:** Nina Schwartz

**Visitors:** Bridget Brennan, Melanie Bacon, Bonnie Cray, Dave Gibeau, Jillian Hatch, Doug Sonsalla

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the November 5<sup>th</sup> meeting were reviewed. Al made motion to approve minutes, as amended. Fred seconded the motion; unanimously passed.

**Visitors/Hear and act on reports of Town Officer and Committees**

- Planning Commission/Town Plan: Delsie continues progress with review on chapter 'Transportation'. Delsie proposed to send to Planning Commission for review
- Health Officer/ re: 1067 Jennings Rd camp rental:
  - Letter received by landlord documenting obstacles he's encountered in trying to address issues with tenant/property
  - Landlord now providing potable water to tenant
  - No updated information/action from DEC on change of use, septic and/or water quality issues
  - Bridget mentioned tenant concerns regarding heat sources; the SB advised landlord/tenant to communicate with each other on such issues
  - No action considered by SB at this time, given no pertinent news from DEC
- Historical Society/Bean Hall:
  - WFHS had a meeting on September 30<sup>th</sup> with various organizations re: grant cycles and offering, and to review building (Bean Hall). During that review, a leak discovered in roof
  - Temporary remedy administered inside, but emergency patch recommended or reroofing, which the SB has on agenda for further discussion for tonight's meeting
  - The SB reminded everyone the Memo of Understanding is specific in division of responsibilities -- WFHS requested only to seek private funding for future renovations; the SB continues to administer and make decisions about the building
  - WFHS continues to work on grant writing and visiting sites to obtain further information on approaching project

**Financial Statements/Journal Entries**

- 2019 budget development: SB conducted a preliminary review/discussion of data provided by Joe McPherson (revenues, payroll, expenditures, etc)

**Executive Session**

Delsie requested the Selectboard go into executive session to discuss a personnel issue.

Bev made motion to go into executive session at 6:15pm, Steve seconded; unanimously approved.

Bev made motion to come out of executive session at 6:25pm, Steve seconded, approved. No action required.

**Roads/Land**

- Grant In Aid project Manley Hill/Mill St: reviewed grant requisition total. Delsie to submit for processing

## **Public Safety/Ordinance Enforcement**

- E9-1-1 (Nina Schwartz)/Aloha Hive Camp/Wilson Rd:
  - Delsie and Nina both received email from Chris Overtree stating his disagreement to continue with previously agreed determined decisions and the lack of his opposition being noted on public record. Chris commented/encouraged to attend this SB meeting to further discuss
  - Renumbering/naming will proceed and be in effect as of January 1, 2019 at this time
- Nina comments Robinson Rd sign needs to be removed (on Mill St)
- Public water supply/compliance process for Community Building: ongoing
- Law enforcement/possible collaboration with Thetford: Delsie spoke with the Thetford Police Chief, who indicated he's in support of a meeting to discuss possible options with Stu Rogers; ongoing
- DEC permit required for Blood Brook conversion from seasonal to year round use: (yoga barn). Being handled by DEC now. Property; owner has been informed

## **Old Business**

- Revising town website: in progress
- Community Building maintenance and upgrades:
  - Flooring (carpeting) – installation pending
  - Linoleum floor needs to be buffed and sealed. Delsie waiting for estimate for work
  - Electrical issues resolved by Tilden Electric
  - Joe McPherson was able to temporarily fix two window sills upstairs
  - Phone replacement/upgrades: Fred Cook continues to wait for return communication from North Country Phone Service. Delsie and Steve in favor of Key Communication. Will wait for next meeting to see if Fred hears back from North Country
- Animal Control Officer/possible collaboration with Mark McKee from Vershire Selectboard: pending communication between Delsie and Mark

## **New Business**

- Bean Hall: roof leak. SB acknowledged need for immediate attention, emergency repair. Bids need to be obtained. Not interested in replacing entire roof at this time. The SB addressed appreciation of the attention and work done by the WFHS
- Process Excess Weight Permits: Bev processed one

## **Sign Orders**

Bev made motion to sign orders; Al seconded the motion; unanimously passed.

Adjustments to as billed Grand List (for errors and omissions): two adjustments noted:

- Maurice Eaton property
- David Crawford property

Bev made motion to adjourn meeting, Al seconded; unanimously passed. The meeting was adjourned at 8:20pm.