

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, November 20, 2017 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeifer

Clerk: Nina Schwartz

Visitors: Bonnie Cray, Marilyn Dresser, Dave Gibeau, Joe McPherson, Doug Sonsalla,

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the November 6th regular meeting were reviewed. Bev Ash made motion to approve minutes, as noted; Al Pfeifer seconded the motion; unanimously passed.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- Planning Commission:
 - John Benjamin has submitted his resignation. Notice of vacancy to be posted, as per process. The Selectboard thanks John for his service, reluctantly accepts his resignation and wishes him well.
 - Status: drafting of new Town Plan – still under construction by the Planning Commission. It was noted the SB can provide information, but overall the details are driven by the PC at this point.
 - Census survey review: needs to be submitted by the beginning of December. Statement of Confidentiality needs to be signed by any and all to review, due to personal data.
- Conservation Commission: Dave Paganelli (County Forester)/Ian Blackmore have asked for permission for students from the River Bend Career and Technical Center to volunteer to do Forest Stand Improvement work, beyond the landing at the French Parcel/Brushwood Forest. Delsie noted that the Town will be added as an "other insured" to the school's liability policy. Bev made motion to allow this volunteer work, Fred Cook seconded; approved.
- Bean Hall Study Committee:
 - Representatives attended to check in on the SB's current position of this project.
 - It is mutually understood/agreed the selling of Bean Hall not possible due to shared water, septic, and encroachment on park and parking.
 - An updated engineering study will be needed eventually to accurately determine current repair costs.
 - The SB offers to draft a phase I 'memo of understanding' for the West Fairlee Historical Society to attempt fundraising, to be reviewed by all before proceeding.
 - The SB to revisit with Historical Society beginning Jan 2018.

Financial/Journal Entries

- FY2018 budget development:
 - Joe McPherson shared current year expenditures to assist with first draft review.
 - Discussion followed on various expenses, as reviewed.
 - Joe to update and provide updated, second draft for review.

Roads/Land

- Status: Municipal Roads General Permitting/Strategy for FY2018 highway grants projects:
 - Pending driveway access approvals:
 - Ed Morelli/Jennings Rd. - pending
 - John Morelli – pending

Public Safety/Ordinance Enforcement

- Compliance with ‘public water supply’ for Community Building: Steve reported that contract for engineering pending.
- Trash ordinance enforcement/ticketing/Bergholm property: pending.

Old Business

- Town website revamp: added to FY2018 budget. Further action pending.
- Status PACIF Loss Protection ‘audit’ recommendations: Delsie waiting for the insurance agent to provide determination whether additional liability policy on Bean Hall is redundant.

New Business

- Renewal of Community Building snow plowing contract with Billy Hodge, will add walkways, when plowing. Interim shoveling of walkways to be handled by staff and tenants in Community Building, with shovels/salt to be provided by the SB.
- Renewal of Community Building mowing contract with Hodge: pending
- PACIF loss protection ‘audit’ findings and recommendations:
 - Tilden Electric scheduled to address various pending.
- Village designation: process start Jan 2018
- Suggested that Efficiency Vermont visit; new incentive programs may now be available.

Other Business/Agenda Items (to be acted on at next regular meeting)

- Orange County Sherriff contract renewal
- GIS CAI contract renewal review

Sign Orders

Bev made motion to sign orders; Fred Cook seconded the motion; passed.

Upcoming Events

Bev made motion to adjourn meeting, Al seconded; passed. The meeting was adjourned at 7:55pm.