

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, December 4, 2017 6pm**

Present: Bev Ash, Fred Cook, Delsie Hoyt, Steve Malinoski, Al Pfeifer

Clerk: Nina Schwartz

Visitors: Peggy Willey

The meeting was called to order by Delsie Hoyt at 6pm.

Minutes of the November 20th regular meeting were reviewed. Steve Malinoski made motion to approve minutes, as corrected; Bev Ash seconded the motion; unanimously passed.

Organizational

Visitors/Hear and act on reports of Town Officer and Committees

- Planning Commission:
 - Two interested candidates for vacancies - Jim Totin has requested consideration. Al made motion to appoint Jim. Steve Malinoski seconded; unanimously approved. The other candidate to meet with PC next week to get better feel.
 - Brian Stone is also resigning. Opening to be posted.
- Conservation Commission (CC):
 - Peggy Willey presented the CC budget proposal.
 - She provided general overview on the CC's activities/areas of focus
 - Request special protection for wetlands from State
 - Overlay easement for Brushwood Forest – looking into with other conservation groups/UVLT.
 - E.coli in the Ompompanoosuc River - the SB emphasized that although supportive of taking on such an endeavor, the waterway is primarily the State's responsibility/jurisdiction to lead and enforce such project.
 - Requested for the SB to establish a conservation fund, which was discussed and will be considered.

Financial/Journal Entries

- Reviewed current journal entries for any areas of concern.
- FY2018 budget development:
 - Joe McPherson shared 'Revision 2', based on the review done during the last meeting.
 - 'Summer equipment hired' discussed and analyzed to contemplate keeping as is, or increasing.
 - Fred to research historic road salt bids and usage to assist with FY2018 budgeting
 - Highway budget line item for Municipal Roads General Permit.
 - Review made of other expected expenditures; review of 'Revision 3' to be done next meeting.

Roads/Land

- Status: Municipal Roads General Permitting/Strategy for FY2018 highway grants projects: Delsie to attend a municipal roads permitting workshop this week.
- Pending driveway access approvals:
 - Application received from Tony Munn – Steve and Johnathan Blake visited site to review. Permit for temporary logging access, with a permanent access permit afterward for the field (not logging). Some question on whether temporary or permanent, Steve to confirm with Johnathan Blake.
 - Ed Morelli/Jennings Rd. – Steve was told Chief Bogey has spoken with Johnathan Blake and is supposed to start soon. Steve to confirm with Johnathan Blake.
 - John Morelli – application to be emailed to him for update/response.

Public Safety/Ordinance Enforcement

- Compliance with ‘public water supply’ for Community Building: Steve was waiting on original contract to be received/signed; email copy received. Bev made motion to sign contract with Ruggles Engineering for design of public water supply protection system, as noted. Al seconded; unanimously approved. Sargent Well Drilling to be used to check well volume, as agreed by the SB.
- Trash ordinance enforcement/ticketing/Bergholm property: pending. Fred has contacted Briggs twice, requesting ticketing be served. Has not heard anything back.

Old Business

- Town website revamp: added to FY2018 budget. Further action deferred.
- PACIF Loss Protection ‘audit’ recommendations: ongoing.
- Community Building snow plowing contract and mowing contract renewal with Billy Hodge: pending
- Tilden electric: lights done.

New Business

- 2017/2018 Orange County Sheriff contract renewal: SB suggested we keep budget the same as last year, not to exceed \$7K. Fred made motion to approve contract renewal, as stated, Steve seconded; approved.
- CAI Technologies tax map maintenance contract renewal and GIS tax internet service contract renewal: Fred Cook made motion to approve both contracts, as provided, Bev Ash seconded; approved.

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

Bev made motion to sign orders; Al Pfeiffer seconded the motion; passed.

Upcoming Events

Bev made motion to adjourn meeting, Al seconded; passed. The meeting was adjourned at 7:45pm.